

AGENDA
FELLSMERE WATER CONTROL DISTRICT
REGULAR BOARD MEETING
November 18, 2025 at 5:30 P.M.
LOCATION: 22 S. ORANGE STREET, FELLSMERE, FLORIDA

- A. Call to Order
- B. Proof of Publication – Annual Meeting Schedule Published June 6, 2025
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Approval of Minutes
 - 1. July 8, 2025 Board Meeting Page 1
 - 2. August 12, 2025 Special Board Meeting Page 11
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- F. Engineer's Matters
 - 1. Open Permits Page 40
- G. Attorney's Matters
- H. Manager's Matters
 - 1. Financials [August, September 2025] Page 41
 - 2. Manager's Report [September, October 2025] Page 45
 - 3. Status of Sublateral Inspections/Cleaning Page 47
 - 4. Review of Demand Letters Page 55
- I. Consent Agenda
 - 1. Designate Surplus Items Page 60
 - 2. Annual Book-keeping Services Page 62
- J. Public Hearings – None
- K. Old Business
 - 1. Memorandum of Understanding for Grant Management Page 77
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 - 3. Review of City of Fellsmere Water Line Permit Conditions Page 81
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- L. New Business
 - 1. Resolution 2026-01 Year-End Amendment (#2) to Fiscal Year 2024/2025 Budget Page 88
- M. Comments from the Public
- N. Board Member Comments
- O. Adjourn

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- A. Call to Order** – meeting was called to order at 5:30pm.
- B. Proof of Publication** – publication was provided with the annual meeting advertisement on June 6, 2025 in the Indian River Press Journal.
- C. Swear in New Supervisor Timothy Dooley** – Prior to swearing in Supervisor Dooley, Mark Kopecky asked if the District Attorney felt the election at the May Land Owner's meeting was legal. District Attorney indicated that the election was legal and that the District cannot add more stringent requirements than law. State law does not require presence of nominees. John Savage then commented on the change of voting procedures not being informed to the landowners. Grant Danskine then commented that official records of a meeting cannot be changed and then referenced Florida Statute 838.0022 that states you cannot change official documents. Mr. Danskine felt Mr. Mathes deceived the public at the May landowner meeting. Mr. Danskine then referenced Florida Statute 838.0022 that states you cannot change official documents and that per ethics rules Mr. Nelson is not allowed to vote since he is Timothy Dooley's employer. John Savage then spoke again stating that Mr. Nelson should not be voting for an employee to be on the Board and was concerned on the recent purchase of the lot by Mr. Dooley. Another member of the public noted according to an attorney general ruling that corporations are not allowed to vote. Grant Danskine read from the voting conflict rules that a conflict of interest may arise with Mr. Nelson voting for his own employee to be on the board. District Attorney indicated that Mr. Nelson's votes at the Land Owner meeting were not votes of the Board of Supervisor but instead of a landowner. A member of the public then asked Mr. Dooley how long he has been in the community. Mr. Dooley answered since the 1988. Supervisor Dooley was sworn in by the District Attorney. A member of the public asked how can you swear someone in without a quorum. President Nelson noted that all rules have been followed and back and forth conversation must be limited.
- D. Appoint and Swear in new Supervisor for retiring Supervisor Kurtz** – After discussion by the Board related to two potential candidates (Grant Danskine and Steve Parentela), Supervisor Dooley nominated Steve Parentela to serve the remaining term of vacant Board position (expires May 2026). President Nelson seconded and Mr. Parentela was approved unanimously. Supervisor Parentela was sworn in by the District Attorney. At the request of the District Manager,

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Supervisor Dooley made a motion to appoint Supervisor Parentela as Assistant Treasurer. Second by President Nelson. Supervisor Parentela was unanimously appointed Assistant Treasurer.

E. Establish Quorum – with all Board members present, a quorum was established.

F. Additions or Deletions to Agenda – there were no additions or deletions to the agenda.

G. Approval of Minutes

1. May 22, 2025 Regular Board Meeting – Grant Danskine noted minutes did not contain name of who spoke or made motions or seconds and no discussions allowed after motion and second. District Manager clarified that the concerns were related to the Land Owner's Meeting that are not being approved tonight and time exists to make any corrections. District Manager asked for help on making any corrections prior to the next landowner meeting in May 2026. A motion to approve Board of Supervisor meeting minutes of May 22, 2025 by Supervisor Dooley with correction to District Attorney's name and second by President Nelson. Minutes were approved unanimously.
2. Draft May 22, 2025 Landowner Meeting (no action required)

H. Engineer's Matters

1. Open Permits – Before moving into the Engineer's Matters, Josh Miller spoke about the need to coordinate with the City on future development to ensure flood concerns are addressed meeting the FWCD standards. The District Engineer introduced what will be a standard item on agendas – status of open permits. District Engineer went over current open permits. John Savage asked how we are categorizing projects and if we have a permit log. District Manager responded that a log does exist. Supervisor Parentela asked if open permits can be added to website. District Manager answered that yes, they can but he has been directed to minimize website to what is required.

Rusty Banack spoke on his open permit specifically about permit condition to remove invasive species within the FWCD right-of-way. He felt that taxes paid to FWCD should have been used to keep the right-of-way clean – not require him to do it as part of a driveway culvert permit. President Nelson responded that it is and always has been a balance of assessment level versus maintenance needs. Josh Miller spoke agreeing with Mr. Banack.

Mark Kopecky – How does water farm work, what was incentives that resulted in going after water farm and how does it relate to FWCD facilities and operation. He felt that taking water out of Lateral U means you are using Lateral U. President Nelson noted that

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anyone can get a permit to withdraw water since that is a good thing for landowners and it is not a benefit. The water farm is paid by SJRWMD based on the pounds of nutrients removed. John Savage indicated that an article says it will be \$22M in reimbursement. He also how engineering costs are covered on a \$400 permit. District Manager indicated that retainer covers engineering costs and as-built drawings are provided and payment of outstanding balance before a permit is closed.

Grant Danskine indicated that FJV is being subsidized by presence of Lateral U because if it wasn't there, there would be no water to treat. President Nelson indicated that if the FWCD did not have dirty water, there would be no need for the project.

John Savage asked how are nutrients weighed. President Nelson indicated it was determined by a neutral third part.

I. Attorney's Matters – District Attorney commented on legislative session. No critical issues at this time.

J. Manager's Matters

1. Financials [April 2025] – the District Manager summarized the April financial report. No questions were raised.
2. Manager's Report [April & May 2025] – the District Manager summarized the April & May Manager's Report. No questions were raised.
3. Status of Sublateral Inspections/Cleaning– the District Manager summarized the sublateral inspections/cleaning and noted operator reports are now weekly instead of monthly to allow for better oversight. Still on track to cover all "bad" ditches prior to spraying in September. Also added tree issues on status map to help with tree grinding to occur prior to spray. No questions were raised.
4. CDBG DR Grant Opportunity – the District Manager went over a grant opportunity available as a result of Hurricane Milton. Additional information and project selection will be sought at a future meeting. Gaining access to the sublaterals is an important task that may be grant fundable. This grant will require adoption of CDBG specific policies required by the grantor. These will be brought back to the Board for approval. Josh Miller asked if the county has responded to FWCD inquiry about muck on the road material. District Manager responded that no response has been received from the County. Josh Miller indicated that the Water

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Control Plan can help with grant funding. John Savage asked for assurance that we can be successful in lieu of having to give money back.

K. Consent Agenda – all consent items were approved as presented. No item was pulled for further discussion. Motion for all three items by Supervisor Dooley and second by President Nelson. Motion passed unanimously.

1. Resolution 2024/2025-08 Approval of iThink as second depository
2. Resolution 2024/2025-15 Designating Registered Agent and Office
3. Rail Trail Right-of-Way Use Provisions/Permit Conditions – District Manager clarified that this item is more informational since the action has provided administratively. The FWCD maintains a 25' easement adjacent to ditch and we have no responsibility for damage to facilities within the FWCD easement. The City would maintain all of their facilities. Supervisor Dooley asked what kind of maintenance is required. District Manager indicated that city maintenance is only if they place items within our 25' easement and regular mowing. FWCD has no maintenance obligations other the sublaterl.

L. Old Business

1. Amend Lease Agreement for Additional Machine Hours – District Manager noted that this item extends the hours available within the lease terms. The amendment changes from 500 hours per year to 1,500 hours at a cost of approximately \$7.8k per year. Josh Miller asked what the date January 2027 means. District Manager indicated that is when the lease expires. He also was concerned about a statement in the agenda packet about maintenance being reduced over time. John Savage asked about the cost. District Manger indicated it was for a three-year period. Rusty Banack spoke why only one side of the ditch is responsible for maintaining ditch. He felt it should have been maintained over time so it was not an issue. A member of the public asked when the cost occurred. District Manager clarified the payment is annual to save money and the additional cost for more hours is being paid in one lump sum. John Savage asked about new operator. District Manager responded ad for new hire is being developed. Motion by President Nelson and seconded by Supervisor Dooley. Motion passed unanimously.
2. Amend Contract for Tree Removal – District Manager indicated that this item is to reduce the current open contract for tree removal and address the Australian Pines under a new contract.

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Motion by Supervisor Dooley and second by Supervisor Parentela. Motion was unanimously approved.

3. Approve Contracts for Continuing Engineers (contract pending) – District Manager received the contract from District Attorney and has forwarded the contracts to the vendors. This item will be moved to the September 2025 Board of Supervisor meeting to allow time for vendor review and execution and in the meantime, use task orders for any work that may be needed until then. No action required of Board.

Josh Miller asked if we had already selected three firms. District Manager answered yes through an advertised competitive process consistent with state law.

M. New Business

1. Draft Amended Fiscal Year 2024/2025 Budget for Aquatic Maintenance – District Manager indicated that at beginning of fiscal year, a budget amendment was done to accommodate additional administrative costs leaving no spray finding for the year. However, over the course of the year, two large savings occurred: 1) the lease payment for the machine (\$70k) was paid in prior year by prior manager and 2) canceling the remaining portion (maintenance path restoration - \$140k). With these saving, the District Manager is recommending a budget amendment to return spray finds to this year's budget.

Mark Kopecky asked how this works with bringing in reserves. District Manager indicated the additional spending is not new reserves money but money that would was already in the budget and is just being reallocated. Mr. Kopecky thought spending down reserves was not a good idea. President Nelson sought clarification on the level of reserve use. District Manager first indicated that the change was simply reallocating already budgeted funds, but after clarification from Mr. Kopecky, indicated that about \$90k was new reserves and \$137k was already budgeted reserves. No action required by the Board. Item will return in September for action.

2. Resolution 2024/2025-7 Approval of District Fee Schedule – Josh Miller asked for clarification of second whereas clause and thought proposed increase was too high. He felt a public hearing is required. He further felt the demand period should match the lien period. District Attorney prefers to use other compliance methods instead of foreclosure. The District Attorney shall provide revised language for cure issues.

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Supervisor Dooley inquired as to whether this matter needs resolved today. District Manager indicated that it can be deferred. President Nelson requested the item be returned in September with maybe a lower increase. Supervisor Parentela asked about the \$1,500 retainer. District Manager clarified the difference between the application fees and retainer fees. Motion to continue to September by Supervisor Parentela. No second. District Attorney indicated that no action is needed and it can be brought back when ready.

3. Resolution 2024/2025-9 Amend Application Form & District Policies – District Manager indicated that this item will need modified based on the invasive species issue. John Savage felt invasive species should not be a landowner responsibility. He also felt exclusion of backflow preventers conflicts with reality particularly for FJV in south Lateral U. Mr. Savage feels the areas should be paying the same assessment and everyone should be treated the same. Supervisor Dooley asked for clarification of where Mr. Savage felt these structures exit. Mr. Savage indicated along the E-W sublaterals leading to Lateral U. Grant Danskine commented on Lateral U culvert south of 85th blocking all flow to the north. Supervisor Dooley noted that this gate valve is permitted. Mr. Savage and Mr. Danskine continued with what they felt were additional structures in Lateral U. District Manager requested this item be postponed along with Fee Schedule issue that was also postponed. Supervisor Parentela felt that public concerns are due to use of district facilities without payment toward maintenance even if it is for water withdrawal. Josh Miller asked if district standards are published. District Manager indicated that they are on the resources page of the website online. No action taken by the Board.
4. Resolution 2024/2025-10 Adopting Vehicle Reimbursement Policy – District Manager indicated that this was a prior policy and he is simply asking if the Board wishes to renew the policy. Instead of reimbursement per mile, it is a lump sum stipend. Supervisor Dooley asked if reimbursement for gas receipts is also included. District Manager said yes, but it is up to the Board. Supervisor Parentela felt that the District should be using the state reimbursement rate instead of the federal. District Manager clarified the payment would be in lieu of payment by miles.

Mark Kopecky asked about why the operator is traveling over 20 miles per day. Miles are being managed and oversaw by District Manager and are being reduced to actual miles.

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A member of public asked why does he drive to get parts when they can be delivered. Supervisor Dooley indicated that based on inflation, the policy would be much higher and the request is within reason.

Josh Miller felt the District should buy a used truck for travel purposes and check with other districts or at minimum use lump sum with no gas or miles. Mr. Darby agreed with Mr. Miller.

President Nelson asked for this item to be brought back after research of what other district are doing.

5. Resolution 2024/2025-11 Fix Compensation for Work and Employees – District Manager indicated that this is standard yearly resolution of compensation. Supervisor Dooley asked what I will be advertising the operator position. District Manager indicated that we are looking at \$23/hour but budgeting to \$27/hour. Josh Miller asked why so much was placed on District Manager (treasurer, secretary, engineer, etc.). District Manager responded – to save money. Motion to approve by Supervisor Parentela and seconded by Supervisor Dooley. Motion passed unanimously.
6. Review of Separation of Duties – District Manager indicated that this item came from findings in prior audit findings. The District has created some checks and balances to ensure processes are in place to deter and detect fraud. The concern of the District Manager is statutory requirement to use warrants as a means to pay bills. The District is not currently doing warrants. District Manager recommends providing a cover warrant for fixed auto pays and an actual warrant prior to paying hard copy check payments. District Attorney was not aware of any option to avoid warrants. Supervisor Dooley asked how much is auto payments per month. District Manager indicated that \$30k per month is the base cost but not all of those payments are auto pay. President Nelson asked about the monthly reconciliation. District Manager indicated that yes the Assistant Treasurer will review and sign off on bank reconciliations. Motion by Supervisor Parentela for Option B and second by Supervisor Dooley. Motion passed unanimously.
7. Review of City of Fellsmere Water Line Permit Conditions – District Manager asked item to be continued to future meeting. Summary of issue was provided by District Manager. In 1995, the City installed a water line parallel to Ditch P14 from water plant to Willow. In 2015, an extension of a parallel water line from water plant to CR512 (to the east) was

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installed. As a result of these items, the District agreed to waive the fee in lieu of city maintaining P14. No maintenance has been done in the past 20 years. District Manager would recommend the city pay for an initial cleaning, then the District take over maintenance after that and city begin paying the annual fee. No action taken by Board.

8. Review of Demand Letters – District Manager reflected that the primary issue is how to address Australian Pines and the other open demand letter is Mesa Park. District Manager will require a new permit for the Motocross to address their site being an individual permit and demonstrate their compliance with FWCD standards. The Surf Park, which is under review, will destroy the old 2000 master permit requiring all other parcels to have to obtain their own permit. District Attorney indicated that instead of doing the work and billing the landowner, that the District can instead remove their point of connection and inform other permitting agencies. Supervisor Dooley moved to send a letter to landowner indicating the next action to be taken (removing outfall pipe) if not addressed in a reasonable timeframe. Seconded by Supervisor Parentela and unanimously approved.

District Attorney indicated that tree encroachments become the responsibility of the encroached owner. Even though 298 law states that landowners are not otherwise allowed to infringe on district facilities, he feels a legal action on this matter may not be successful. Based on this input, the Board directed that invasive species will be the District responsibility within district right-of-way. John Savage reiterates his belief that landowners today should not be responsible for actions from decades ago. A member of the public asked if invasives become a responsibility of the district, how will they be addressed. District Manager indicated they will be addressed as part of normal tree care.

Supervisor Parentela asked about timing of Mesa Park resolution. District Manager indicated that a short date will be provided and then tolled if they are working with us.

9. Draft Final FY2025/2026 Budget – No action required, this is information only. Presented simply to reflect additional efforts to cut costs for next year's budget. A member of the public asked how Park Lateral will be done if the money has been reallocated. District Manager indicated that some of those funds will still be used to finish this project. John Savage asked how long we have to hold for gopher tortoises. District Manager indicated 18 months. No action from Board. John Savage asked if budget includes money for a district split. District

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Manager indicated that no funds are in proposed budget for a split. No new units are being created. Jef Darby expressed his desire to not have a south unit created.

10. Contract to remove Overhanging Limbs (placeholder) – District Manager indicated that vendors two efforts will be completed – 1) restore Park Lateral maintenance berm and 2) grind overhanging limbs. Vendors are hourly given the unknown and wide variability. A member of the public asked if this will occur on all sublaterals. District Manager answered no, only those sublaterals that have heavy overhanging limbs. This item can be authorized by the District Manager and is information only for the Board. The contracts will include a one week review to ensure quality and quantity of work. Supervisor Dooley asked if hourly rate is machine and operator and if this is a three-year contract. District Manager indicated that it is time on the job and yes, a three-year contract. President Nelson asked how many contractors will be used. District Manager indicated that it will be one vendor for each task. Motion by Supervisor Dooley to approve contract concept. Second by Supervisor Parentela and unanimously approved.
11. Interlocal Agreement with SJRWMD (placeholder) – District Attorney summarized requirements of purchase agreement that required presentation of a plan to withhold at least 10% of flow on the site. A plan was presented but was not approved by the FWCD. No follow up from SJRWMD occurred to overcome the concerns of the FWCD. The payment for failure to implement the plan was never sought by FWCD or paid by SJRWMD. A meeting on July 19, 2025 between FWCD and SJRWMD was held to seek solution. Prior to meeting, SJRWMD had entered into a lawsuit challenging an assessment on their property. Legal case is on hold while negotiations are underway. District Attorney feels SJRWMD should pay assessment but with the purchase agreement, this comes into question. At this time, FWCD is on hold waiting for an offer from SJRWMD. President Nelson explained the added difficulty of two state agencies jointly owning the land. Supervisor Parentela asked what the timeframe is for next step. District Attorney indicated that it is all to be resolved prior to the September meeting to allow for budget adoption.

N. Comments from the Public

John Savage – how did FJV end up with a direct bill on portion of their holdings. President Nelson indicated that the land being billed as direct bill was bought by SJRWMD in the late 1990's and the Property Appraiser then removed them from the tax roll. When it was returned to

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private ownership in the mid-2000's, the Property Appraiser never returned this parcel to FWCD tax rolls. So, a direct bill was used to ensure this land paid their required assessment. John then asked about Headwaters Lake and how FJV became owner of two small parcels along what used to be FWCD main canal. President Nelson replied that SJRWMD purchased FWCD facilities (main canal) that was no longer needed by the FWCD. This portion of the main canal lies west of the plug that separates the pumped from gravity portion of the main canal. SJRWMD determine they no longer needed ownership of this land and transferred the land to FJV as part of overall Headwaters Lake property transfers.

O. Board Member Comments – None.

P. Adjourn – meeting was adjourned at approximately 8:20pm.

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BOARD SPECIAL MEETING
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A. Call to Order – Meeting was called to order at approximately 5:30pm. A pledge of allegiance was conducted.

B. Proof of Publication – Meeting notice was published on July 31, 2025. Affidavit on file at District offices.

C. Establish Quorum – All three Supervisors were present.

D. Additions or Deletions to Agenda – There were no additions or deletions to agenda.

E. St. Johns River Water Management District – Conflict Resolution

District Attorney presented status of discussions with St. Johns River Water Management District (SJRWMD). He summarized the history of the issue starting with the agreement for land purchase and interlocal agreement in 1999. The SJRWMD was required to reduce stormwater flow off of their property by at least 10% within six years. Failure to do so would result in a payment of \$20,600 for each year the reduction is not attained. A study was submitted at the five-year mark. After review by the FWCD and back and forth with SJRWMD, a permit was never issued. Instead of responding to FWCD comments, the SJRWMD let the project lapse. As interpreted by SJRWMD, the purchase agreement, interlocal and project to reduce flow were in lieu of future assessments. The issue arose again with the hiring of the new District Manager who realized the SJRWMD was not paying the penalty of assessment. The new DM began assessing the SJRWMD when they challenged such assessment and entered a court case to defend their position. As a result, a conflict resolution process was begun. As part of the negotiations, SJRWMD offered to pay one-half of the penalty this year reflecting a shared responsibility for not proceeding (i.e., both parties let this lapse for 20 years). Future years, if the project is not completed, FWCD feels the full penalty payment will be made. SJRWMD does not feel they owe assessments given the prior historical actions and will litigate to protect this position.

Jeff Darby asked why SJRWMD feels they do not owe an assessment. The District Attorney (DA) responded that first they feel the method of collecting assessments does not meet statute. Second, they feel the prior agreements were put in place to avoid having pay an assessment and the FWCD has not levied one for over 20 years. Third, they claim historical natural flow.

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Josh Miller asked about payment of prior penalties never collected and statute of limitations for payment. DA responded that the SJRWDM offer if \$10,300.

John Savage asked to clarify last question. DA responded that a request for payment of four years or \$80,000 would be litigated.

Supervisor Parentela clarified that the agreement states that they will pay the penalty payment and any litigation cost if they lose. Supervisor Parentela felt the \$10,300 payment is too good of a deal for SJRWMD. DA reminded the Board that payment of legal costs goes both ways, and litigation would result with the agreement indicating that release of permit will not be unreasonably withheld.

The Board resolved that the decision to make was whether to litigate or accept the offer. DA indicated that looking at the prior actions, minutes and approved documents, and given the risk of having to pay legal expenses, he feels the risks outweigh the potential gain.

Supervisor Dooley asked the DA who made the decision as to whether they have met the goal and what are the next steps. DA responded that the study to be prepared by SJRWMD over the next year will address the technical aspect of holding water back to meet the 10% flow reduction goal. The FWCD makes the decision to release a permit or not but per prior agreements cannot unreasonably withhold such permit.

John Savage reminded the public that the ditches on the SJRWMD lands have been allowed to overgrow and now results in overland flow onto other properties. DA responded that the SJRWMD is using a district wide model to help illuminate this issue. The DM responded that this was one of the reasons a permit was not issued 20 years ago because they did not fully address protections of adjacent lands. The SJRWMD lands, with the sale of the FWCD sublaterals, is really nothing more than a 2,400 acre vacant tract no different than a 10-acre vacant tract that sheet flows to its boundaries and ends up in the FWCD system.

Comment inaudible

DM requested of DA what documents need revised over time to accept half-payment and to acknowledge no assessment. DA responded that yes the interlocal agreement will need revised. As for other documents, the DA was not able to respond.

Josh Miller asked about the relationship between the FWCD and SJRWMD. President Nelson responded that this special meeting was to meet the deadlines of the conflict resolution process.

Jeff Darby asked what the deadline is. DM responded that it is the budget approval on 9/9.

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Supervisor Parentela asked if this must be resolved by that time. DA responded that with the budget reflecting no assessment from SJRWMD it is now the conflict resolution process timeline that governs. Although these times have been waived by both parties, working to resolve this in a timely manner for certainty of both parties is the goal.

Josh Miller felt asking for the full \$20,600 should be the direction of the FWCD. He felt \$10,300 was so low it may result in no action from SJRWMD.

John Savaged asked if the \$10,300 was per year. DA responded that it for this year only.

Supervisor Dooley asked about going after the full \$20k. DA responded that a budget could be adopted with no payments from SJRWMD and continue the conflict resolution process to get the full \$20k. Based on his experience, the FWCD will spend more money to get the full \$20k,

Karen Ledford commented that a bad settlement is often better than a good lawsuit and agreed attorney fees will exceed the additional penalty payment. Having a clear understanding going forward is more important. Long term, she feels the sheet flow of water off the SJRWMD lands must stop and any agreement for payment must reiterate this point.

Supervisor Parentela made a motion to accept the \$10,300 payment this year with future payments of \$20,600 if they do not meet the terms of the agreement. Second by President Nelson. DM asked DA if compliance is delivering a plan or implementing the plan. DA responded that it requires implementation.

Jon Savage asked again about permitting the plan. DM responded that if there is a direct connection a permit is required. Also, a permit can be issued for developments that ensure compliance with standards of the district and in this case conditions of the agreement.

Supervisor Parentela asked if this is a counter offer. DA responded that it is because the SJRWMD offer did not contain commitments for full payment in future years.

President Nelson, hearing no further comments, called the question. Motion passed unanimously.

F. Comments from the Public – None.

G. Board Member Comments – None.

H. Adjourn – meeting adjourned at 6:05pm.

MINUTES
FELLSMERE WATER CONTROL DISTRICT
WORKSHOP

August 12, 2025 at 5:30 P.M.

LOCATION: 22 S. ORANGE STREET, FELLSMERE, FLORIDA

- A. Call to Order – Workshop was called to order at approximately 6:05pm.
- B. Proof of Publication – publication was provided with the annual meeting advertisement on June 6, 2025 in the Indian River Press Journal.
- C. Establish Quorum – All three Supervisors were present.
- D. Additions or Deletions to Agenda – There were no additions or deletions to agenda.

E. Maintenance, Operations and Standards

1. Machine Lease vs. Ownership

District Manager (DM) presented an analysis of lease versus ownership and started with the assumptions used in the analysis. He cautioned that the numbers are not exact and could vary to some degree. Benefit of ownership versus lease is the savings of the interest charge, so, the analysis assumes saving about \$60k per year to afford a new machine in ten years versus paying a lease payment every year.

Member of Public asked what kind of machine. DM responded that our current machine is for digging ditches but it can do other tasks with appropriate implements.

DM sees ownership being cheaper than leasing.

Grant Danskin asked if the purchase is outright. DM responded, yes.

Josh Miller asked how many hours are on the machine and how long would you own one. DM responded that there are 1,500 hours per year on the machine and that length of ownership is variable depending upon the value sought in the resale market.

Grant Danskin felt paying payments on ownership is better so you don't put all your money in a machine.

John Savage asked about the \$60,000 per year. DM responded that it is for savings to buy a machine in the future.

Supervisor Parentela clarified that the \$95k is the cost of leasing and it goes away if you chose to purchase a machine. It is replaced with a \$60k payment into savings each year to buy a new machine after ten years or so.

Supervisor Dooley asked if I had a salvage value of a machine. DM responded that he is simply using the value in the current lease. DM does not have a ten-year salvage value.

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Supervisor Dooley asked if the \$189k value from the lease after three years is market value. DM indicated that he is not aware of market price for 3-year machine. DM further noted that resale value only adds to argument for ownership over lease.

Member of Public asked about maintenance. DM responded that maintenance is not included in analysis because it is paid by DFWCD regardless of ownership or lease.

Inaudible comments.

Supervisor Parentela indicated that lease should continue for now. The DM agreed for the next year and half and noted that this can be revisited at that time to make a decision.

Member of Public recommended continue with lease.

Given the need to refine the numbers, the Board provided no direction.

2. In-house vs. Contractor Labor

The DM noted that the current operator does only ditch cleaning. With the same machine with different heads can do mowing and tree grinding. Assumptions for this analysis is that both in house and contractor service must address all tasks. Even with half-time contractor services is still more expensive than inhouse.

Josh Miller asked if the costs are vetted. DM indicated that the \$250 per hour was received from multiple vendors and that only one estimate was obtained for a linear foot charge. Josh Miller felt that vendors move faster if aid on linear foot basis.

Karen Ledford commented on Sebastian River Improvement District put cleaning out to bid and feels you will get a better deal than \$250 per hour.

Jeff Darby asked what the linear foot quote was. DM indicated he would have to look at the file to determine.

John Savage felt that the machine does not have enough reach to do tree grinding on certain ditches.

Supervisor Parentela felt a linear foot bid would come out better than the numbers presented and noted the good deal the county gave the city to grade their road. He also noted that he has asked Commissioner Adams to present a number of what the county would charge to clean the ditches. Supervisor Parentela also felt contractor service would result in higher quality as we could reject bad work. He feels in house gets paid whether he does 5 feet or 100 feet. Finally, he feels repairs and operating expenses are now paid by contractor. He feels the numbers need to be vetted more and expects contractor service per linear foot on a defined standard will be best and wondered if a committee of residences could help.

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Karen Ledford volunteered if a committee is desired.

Member of Public asked about emergencies. Karen Ledford responded stating that this could be part of an on call contract.

Inaudible comment.

Supervisor Dooley asked about how much ditch is cleaned today. DM responded that it is about a mile per week.

Given the need to refine the numbers, the Board provided no direction.

DM noted his desire to avoid hiring someone to let them go in a year if FWCD goes to contractor service. He further noted that there is contract labor that could be used in the next year and will bring back more details on this option at next meeting.

DM then went over mowing and tree care inhouse versus contractor. He clarified that inhouse costs are a bit higher than current to reflect additional implement maintenance. As for contractor, he assumed that all services would be done by a single contractor. With no comments, DM recommended this come back with the other items. As for pricing tree care by linear foot, it is a bit complicated by the inconsistency of tree care needs from ditch to ditch.

DM then went over spraying inhouse versus contract. With this one, the DM indicated that with the liability related to this item and the closer cost difference, he recommends the FWCD stay with contract service.

Member of Public asked to clarify inhouse costs related to mowing. DM responded that the inhouse costs for the machine are sunk costs already accounted for, so the costs are very low. Public Member then asked how long it takes to mow. DM responded that it takes about three weeks with two machines. She ask to clarify if that means no ditch cleaning while machine is doing other stuff. DM responded yes.

DM provided schedule for next mowing and spraying.

Supervisor Dooley asked if we have numbers related to all aspects of the comparisons. DM responded that we have not mowed and tree cared in house and FWCD has not used contractors to clean ditches. We can compare bids against historic inhouse use for ditch cleaning.

Karen Ledford commented on the quality of the work being done.

3. Standards for FWCD Facilities

DM started with pipes belong to the person who needs the pipe. Failure of the pipe or endwall is the owner's responsibility. DM asked, what about dirt in the pipe.

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Members of the public felt that condition of the ditches is what caused the dirt and should then be FWCD responsibility. DM felt that it should be the owner's responsibility.

Supervisor Parentela noted that clear standards are needed and if we implement a sump requirement then dirt will not enter the pipes. He felt if we are not maintaining the ditch to our standards, then FWCD should be responsible. He noted some pipes are covered by 70%. Supervisor Parentela again noted that a committee may help to set our standards. Does not feel putting the cost on owners is correct due to the neglect of the ditches.

Josh Miller noted that the Water Control Plan should be followed and it stated (inaudible).

Karen Ledford noted linear foot with scope of work is needed to get good bids for contractor service.

DM noted that drainage pipes belong to owner and our standards should be clear as to who is responsible.

DM then moved to ditch and canal profiles. The FWCD has now done complete survey of all facilities each twenty years. This is used to find bad spots in ditches and canals. DM recommends this continue every twenty years.

A member of public noted that the survey can be staggered to spread over time and get real data in pieces to focus on those pieces per findings of survey.

DM noted Sublateral spraying is done twice per year. DM noted that we should start with two cycles but be willing to do more if this is not sufficient. Canal spraying is done once per year.

John savage felt aerial spraying should be better documented. DM agreed.

DM moved to sublateral trees and shrubs. Forestry mulching to get back to where we need to be and moving to maintain such. DM recommends standard be no trees or shrubs on near side and no trees or shrubs in bottom or bottom one foot of far side.

John Savage commented on pepper trees that grow across but not starting at bottom. DM indicated that tree grinding takes care of this.

Supervisor Dooley sought clarification of the spraying. DM responded with two sprays per year. No spraying on upland areas.

DM moved to muck treatment which bank deposited. DM is OK with allowing landowners to address the unsightly nature of the muck deposit. He recommends a no cost permit since work is technically being done within the FWCD right-of-way. The muck may also have value if there is business that can reuse such for soil amendments.

DM moved to outfalls which in some locations are not reachable by our machine. The ditches are a good 2 to 3 feet to low and contain vegetation that cannot be cleaned. This may have to be

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addressed by contractor work. If issues arise, these can be addressed on a case by case basis with hardening or piping to be determined.

Given the need to further refine the standards, the Board provided no direction.

4. Allocation of Maintenance Costs/Creation of Units

DM noted that the slide contains ideas for what constitutes the need to pay a maintenance assessment.

DM noted that historically water withdrawal is not considered a benefit to the entity withdrawing water because it also provides a benefit to the landowners. Each cup of water removed allows a cup of water to be added.

John Savaged commented on removing water is providing a benefit to the entity withdrawing water.

The Board provided no input.

5. Standards for work in District ROW

DM noted that much has been discussed about pipe crossings and sumps were brought up as a method to reduce pipe sediment. There is no standard now for sumps. This could be a new standard and while ditches are being cleaned, sumps can be added to each existing pipe.

John Savage noted that a sump detail must be sensitive to creating a path for water to cut under a pipe. Supervisor Parentela agreed. Supervisor Dooley asked if the county has such a standard. DM noted that this is the very beginning of these conversations, so more information is needed.

DM then moved to tree plantings. DM recommends that no tree be allowed to be planted over the top of a drain or crossing pipe as these just created long term issues.

DM noted that as the system gets maintained to standard, the remining items become landowner issues such as failed pipes and dirt in pipes, so a decision sooner than later on who is responsible for dirt in pipes will be needed.

DM moved to drainage pipes. DM recommends that marking the pipe should be a continuous responsibility of the owner. Unfortunately, prior inspectors have allowed drainage pipes to be installed without rip rap and without markers.

John Savage was concerned about markers due to conflicts with the mowing, etc. Also was concerned with rip rap given the difficulty of cleaning rip rap.

DM agreed with John on rip rap and marker but felt marker may have a greater need given need to avoid pipes. Language in the current policies indicates that we do not have responsibility for items

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placed in FWCD right-of-way. Effort is to find some compromise to reduce burdens of landowners and the district.

DM then moved to banks that were originally 2:1 and now are closer to 1:1 with some nearly vertical. Resloping ditch banks is not easy given the erosion forces but can be done. Resloping roads away from ditch is also important. Areas in district are sloped wrong way, particularly at driveways, need addressed. These would most likely be demand letters since the driveway was constructed by a landowner.

DM then moved to trees and shrubs and indicated that our standard should be none on maintenance side and leave them alone on far side. However, if a landowner wanted to selectively address the far side, a no cost permit could be issued to ensure the slope stability remains.

DM then moved to Policies and Procedures and gave some examples of policy changes shown in track change.

DA opined that if we permit something in the right-of-way, it was installed correctly, and we damage it, then we should fix it.

Supervisor Parentela asked about the condition related to obtaining other required agency permits. This was an existing policy that is simply moved around.

DM then introduced existing language that does not allow backflow preventers or control structures, but the district has permitted these in the past within certain ag ditches. The language though focuses on discharge pipes.

DM introduced an idea to require dedication of 25' easement for maintenance purposes for any permits required on the roadside of the ditch for maintenance.

Fee adjustments shown per DM should be changed to "as set by resolution of the Board of Supervisors." and can be set when this discussion is finalized.

DM then introduced the power line clearance requirements. The current language does not provide a separation. DM recommends we set the clearance as this is known by the needs of the machine.

Supervisor Parentela asked about conditions that seem to have been removed. DM responded that some conditions were not addressed in presentation because no changes were proposed. DM reflected that permit policies are also in the Permit Manual and some can be deleted on application form since they are contained in manual. Supervisor Parentela felt keeping them in both places would be better.

6. Grant Project

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DM will be talking to City on August 21st about partnering on this grant. DM would recommend we enter a contract with grant consultant used by City for years. There are no costs for grant application. DM continues to recommend New York Ditch improvements given its undersize and availability of right-of-way to address. Other projects have mitigation value, but the New York Ditch is most impactful for the grant.

John Savage asked who the consultant is. DM responded Jorand & Associates. He also wished to ensure the dirt value of excavating canal shelves be put back into district coffers. He further commented that the New York project should also address the pipe under Broadway because he indicated that it is undersized.

Supervisor Nelson asked for process clarification of a workshop. DA opined that since there is no cost for proceeding at this point, the DM can proceed and return back to Board at a regular or special meeting to formalize.

The DM then went over the policy issues discussed to date and what is to be brought back for consideration.

- Flap Gates – revisit.
- Dedicate 25' easement as part of permit – yes.
- Landowners not allowed to remove material from right-of-way – yes.
- Landowners allowed to remove of address muck placed on top of bank – yes.
- Sump required at each end of each pipe crossing – yes.
- Permits not transferrable – revisit.
- FWCD responsible for repairs to permitted structures – yes.
- No permits for replacement secondary drains – revisit.
- Parallel utility lines – revisit.
- Landowners cannot spray district right-of-way – yes.
- Reduce standards reiterated on permit form – no leave them in both permit and design manual.
- State obligations of Landowner on permit form and consequences of not meeting – yes.
- Responsible party for siltation of pipes – without clear direction, DM will bring back some language to consider.

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Supervisor Parentela expressed concern in regard to giving away muck as it may have value. Landowner addressing muck would only be if the district in not otherwise using the muck. Under contractor services, this needs addressed.

DM indicated that he will bring back these items as time allows and probably in pieces. He hopes to continue to get feedback from the landowners going forward. Supervisor Parentela asked to keep relevant standards and consequences in the permit. DA concurred. Supervisor Dooley asked if there is any reference to standards in the permit. DM indicated not at this time but can be added.

DM asked about need for additional workshop in October in case a workshop is needed on ongoing issues.

Supervisor Parentela asked whether a committee should be created to help with these issues. DM reminded board members that a formal committee is a sunshine committee and would prefer informal landowner input to minimize administrative burden of obtaining input.

F. Comments from the Public – None.

G. Board Member Comments – None.

H. Adjourn – meeting adjourned at approximately 8:20pm.

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- A. Call to Order – meeting was called to order at approximately 5:30pm and pledge of allegiance was performed.
- B. Proof of Publication – Annual Meeting Schedule published August 27, 2025.
- C. Establish Quorum – all members were present to form a quorum.
- D. Additions or Deletions to Agenda – District Manager (DM) requested that K.3 be removed from agenda and brought back when the new City Manager is ready.
- E. Approval of Minutes
 - 1. July 8, 2025 Regular Board Meeting – Prior to approval, members of the public asked to speak on the minutes. John Savage indicated that “not” should be inserted into his comment on #9 of the minutes. Second one was right above #10 about whether new units or special districts are being sought and the answer was no. He feels these are now being done. Grant Danskine addressed #C of page 1 of the minutes and use of the word “legal” as to whether the election was legal. Attorney stated that his comments were synonymous with the wording in the minutes. Also, he felt the minutes missed points of his comments and did not even provide the statute reference that he provided to support his comments. John Savage also noted that the name of the mowing vendor was also wrong. Grant Danskine added on G approval of May 2025 minutes that names of public commentors are not being placed in minutes. President Nelson indicated that no action will be taken and minutes will be brought back for consideration after review and editing.
- F. Engineer’s Matters
 - 1. Open Permits – DM indicated that this is a standing item and he will address any changes or questions from the Board.
- G. Attorney’s Matters – none.
- H. Manager’s Matters
 - 1. Financials [May, June 2025] – DM stated that this is second month of new bank reporting of combined statement and formatting will continue to be addressed. Some line items are tracking ahead of budget while others below. Overall, we may be higher at end of year.
 - 2. Manager’s Report [June, July, August 2025] – DM indicated that these reports speak for themselves and is available to answer questions.
 - 3. Status of Sublateral Inspections/Cleaning – DM read a public question. When will cleaning be on a published schedule for ditch maintenance and if not, how are they being prioritized. DM responded that a schedule was to be implemented but with the delay on spraying, DM has gone back to doing worst of the worst. How does this get determined, a long ago published inspection form determines condition of ditch. DM will be avoiding ditches with no investment in them. Michelle Platt asked again how ditches are being ranked. DM reiterated prior answer and that all ditches are being inspected. John Savage asked to repeat the answer in regard to scheduled maintenance. DM reiterated that ag ditches are not being cleaned. Grant Danskine commented on the debris left behind after cleaning his ditch (95th). He feels the debris should be carted away. Mr. Danskine

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believes that it is in the plan (Water Control Plan) to be carried off. He feels the debris is falling onto private property. John Savage again asked if we are avoiding cleaning ditches with only a few houses. DM responded that it is ditches with no houses. Mr. Savage asked about how that relates to south of 77th which pays full assessment. DM responded that it is only for the next few months prior to the planned spray. After that, DM is hoping to get on a regular schedule.

4. Status of Sublateral Mowing – John Savage noted that the packet (page 74) contains the name of the wrong mowing vendor - should be A Quality Bush Hog and not Orchid Island. Josh Miller commented on the same issue and noted that the packet states that service may be reduced. DM responded that the reduced service would occur after the next scheduled spraying. Anyplace paying full assessment should get service, so while the machine is south of 77th, there will be less cleaning north of 77th. John Savage asked if Brown & Sons was moved off of 97th. DM acknowledged that they were indeed moved.

As far as mowing, the vendor indicated that due to staff issues, the mower cannot start until November. So, the spraying will be delayed and once started will be back on the regular spray schedule and allow the tree grinding to be completed prior to spraying. John Savage asked how much time is left on the tree grinding contract. DM responded that he does not know off top of his head. His estimate is over 1/2-done.

Supervisor Dooley asked if we have a backup contractor. DM responded that the proposed budget does include \$100,000 to bring in a contractor to supplement services. He intends to mirror the bid that Sebastian Improvement District let for similar services and will be meeting with Cates to go over this issue.

Mary Kate Lamb asked if we have a contract with Orchid Island and they cannot perform; would this be a breach of contract? DM responded no because we do not have a contract at this time. Karen Ledford asked about the proposed Cates contract. DM responded that we do not have a Cates contract and this meeting is to hear what they are doing to create a new bid for our needs.

President Nelson asked if there is any action required at this time of the Board. DM responded that this item is coming back next meeting to push forward. Although it could be piggybacked, DM is moving for a new bid for competition.

John Savage asked if this is the same Cates that did the \$96k pipe on Ditch 2. After clarification of the question, President Nelson indicated that this is the first he heard there was a lower bid. Michelle Platt returned to the potential bid for contractor services. DM responded that Sebastian Improvement District is a similar district east of us and they bid services for ditch maintenance and selected Cates as the vendor. This bid/contract is being emulated to help our district supplement current services.

5. Status of Sublateral Tree Care – DM noted that this is an ongoing contract that is about 50% done on work and billing. Most who inspect feel the work is acceptable to remove obstructions from the spray area as well as near bank trees. Focus has been sublaterals that are over 40% covered. A volunteer firm, Brown & Sons,

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also provided one week of service. After starting them on 97th, we moved them to 91st since the City is responsible for 97th. We do have \$35k in next year's budget and may pivot to clearing ditch ends. Josh Miller asked if Brown & Sons has larger units as current units are causing issues with windrow. DM responded that they do have large units but are using a similar size. Issues of windrow are being addressed. Supervisor Parentela asked to wait to decide on how to spend next year's allocation of tree care funds. He further felt the debris that is falling into the ditches from tree care does not seem to be harming flow within the ditches.

Supervisor Dooley asked if 97th was in need of tree care. Supervisor Parentela noted that he felt reducing the cost to the City should not be our priority and other ditches had similar needs. Michelle Platt asked if we moved to a ditch with higher needs. DM noted that it was not of higher needs but that the City is supposed to maintain that ditch.

John Savage felt that prior management left the limbs overhanging.

6. Status of Sublateral Spraying – as stated earlier, DM noted that spraying delayed due to mowing delay. No specific date provided at this time for the mowing. Member of public asked if we are spraying the main canal. DM noted that canal spraying is on a different schedule. He felt that the Main should have some attention and others maybe. This will be addressed in the spring. John Savage noted that due to lack of flow, hyacinths are growing in Lateral U and Main west of Park. Mr. Savage felt that a plug of vegetation was pushed down to the bridge with the recent rains.

Karen Ledord went back to proposed bid asking if a scope is still being developed. DM noted that her question implies she does not wish a piggyback as competition may result in even lower prices. A bid is desired.

I. Consent Agenda – None

J. Public Hearings

1. Resolution 2024/2025-17 Final FY2025/2026 Budget
2. Resolution 2024/2025-18 Final FY2025/2026 Assessment

Josh Miller asked about revenue overview 24/25 should be 25/26. He noted the summary does not match the budget. The next item is the private pay and who from and why for Conversion Consultant. President Nelson indicated that this is for a split of the district if the Board chooses to go forward with that. Mr. Miller noted another discrepancy in the insurance between the summary and actual budget.

John Savage asked again about the \$50k and concern if a private individual is paying for the work especially if he is President and largest landowner. Mr. Savage asked about the \$14k on line 31. DM noted this is from permit fees revenue. Mr. Savage reiterated his concern for private pay. Mr. Savage asked if there were any attorneys or other work being done on the split at this time. President Nelson indicated No.

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Grant Danskine asked who Chris Lyons is. District Attorney indicated that he is with the District Attorney law firm as lobbyist. Mr. Danskine then asked if he attended any meetings on the split. District Attorney responded that he is responding to calls from legislators about calls they have been receiving. Jeff Darby asked if he was going to hire him personally. President Nelson said no that he would be working for the district if authorized. Fellsmere Joint Venture (FJV) would then reimburse the district for this work. Josh Miller then stated that you are receiving private benefits paid with tax payer dollars. Members of the public called out that they felt this arrangement was wrong.

Mr. Miller asked if the summary was correct on total revenue. DM noted that it is wrong and simply was not updated with the final version of budget.

Michell Platt stated that the attorney that sits on the board and another that does lobbying. President Nelson clarified that the Attorney is not on the board. She asked if they would have meetings unless directed to do so. President Nelson noted that no work would be done unless authorized by the Board. Ms. Platt asked if they are representing the Board of the constituents. She felt the constituents should be able to attend such meetings. District Attorney again summarized the work done to date by his firm was related to responses to questions from the legislators arising from multiple comments from the public. He noted that the district has two distinct areas with the east asking for representation and it would not be more appropriate to have the east section have its own board and instead of putting the cost on the landowners of a contraction, FJV has agreed to pay. Ms. Platt again asked if a landowner could attend these meetings together.

Josh Miller asked what the process is – public hearing, special election or what. District Attorney noted that the request is a contraction of a single landowner. Mr. Miller noted that the budget reflects no hiring of operator replacement as evidence for split is underway. DM reminded Mr. Miller that many prior conversations have been had that the rehiring of operator is due to lease expiring in Jan. 2027 and that this item is on the agenda today to discuss.

DM noted that action tonight is needed or the assessment will be back at the \$45/acre. The only difference in this budget is sharpening the pencil. Jeff Darby asked what the final assessment would be. DM responded \$40.43 per acre. Josh Miller noted the south unit and the direct bill are not in the assessment. DM noted the Direct Bill pays full assessment less than the 6% discounts. John Savage asked for the assessment of the west unit. DM responded \$10.23 per acre.

Supervisor Parentela asked why the west does not pay for canal maintenance. He noted how the East goes up but the West goes down. President Nelson noted the ditches were built by the farm prior to being part of the district and are now being maintained by the farm so they are not asking for any services. Jeff Darby noted the canals having just been cleaned. President Nelson noted water flows into Lateral U from the east. John Savage asked to clarify if President Nelson said the ditches at the farm were built by the farm. President Nelson confirmed. Mr. Savage then asked when, as he thought the district built them and maybe the farm

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built in between ditches. President Nelson could not remember the timeframe. Mr. Savage's concern is that the water farm is drawing water down and into six ponds and then drops out at headwaters. They are using and not paying. DM then directed the conversation back to the Board. Supervisor stressed use of canals, even sucking water out, should pay for maintenance. He offered to have East pay less and West pay the full \$11.84. East is lowered to \$39.38. DM reminded the Board the \$11.94 is the cap based on prior resolution in May. President Nelson asked which canals. Supervisor Parentela stated all canals, he does not differentiate. He feels the lost flow may help keep the canals clean. He also did not understand why the East went up but the West went down. Supervisor Parentela further stated that he feels maintenance in south area of East should not be done until majority of landowners are taken care of. President Nelson asked Supervisor Parentela to put his offer in a motion. Supervisor Parentela made a motion that the west would go up to \$11.94 and the East go down to \$39.38. Parentela then noted how there were so many budgets presented this year. Although President Nelson reflected that he did not feel it fair, he seconded motion. DM noted for the record that for the record, the assessment is 6% less than the maximum rate. Motion passed unanimously. DM noted that this motion was for approval of Resolution 2025/2025-18 as amended and now we need to do Res. 2024/2025-17 – the budget. DM noted that if revenue is off from what was assumed in budget, that he would simply take it out of a line item. Karen Ledford noted that the difference will be negligible so this should not be an issue. DM reminded the Board that only the two budget pages are part of the Resolution. District Attorney confirmed the number was accurate. Supervisor Parentela moved approval of budget. Seconded by Supervisor Dooley and passed unanimously.

K. Old Business

1. Approve Contracts for Continuing Engineers

Josh Miller asked if the engineers know they compete against each other and asked how it is decided. DM noted they are not competing and assignments are made by DM on performance primarily based on time and adequacy. They are paid with private funds as they are used for complex permit reviews. John Savage asked if there were any prior relationships with any members of the Board. President Nelson said No. Josh Miller said Bowman has a nice survey lead. DM noted that these contracts do not prevent the Board from using other engineers if cost is less than \$35k.

Supervisor Dooley asked if these were all three-year contracts. DM noted yes. Motion by Supervisor Parentela and seconded by Supervisor Dooley. Motion passed unanimously.

2. Interlocal Agreement with SJRWMD (placeholder)

District Attorney (DA) stated that SJRWMD has provided an amendment to ILA from 1999 with half being paid this year due to shared failure to proceed in past and perform the analysis on or before May 15th of next year. There is no agreement to pay the full share next year if not done as they wish to sit down and discuss at that time if needed. John Savage asked the amount. DA noted it is \$10,300. Michelle Platt asked

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about the agreement. President Nelson reminded the landowners that given the offer and risk of litigation, to move forward. DA concurred. DM reminded Board members that the agreement does not bind the district to the future either future payments or assessments. Mary Kate Lance asked if there is a timeframe of when this is to be resolved. DA responded that it is May 15th to complete the study and prior to September the budget would be approved. Michelle Platt attempted to ask a question and Karen Ledford reminded the Landowners that this was spoke about for over an hour at last meeting and although no one is happy, it is best to take the offer in lieu of litigation. Her question is why it says it is about what they say is done and we get to respond. DM stated that per the original agreement, their commitment is to reduce flow by 10% so we cannot unreasonably withhold approval if they meet the criteria. She then asked if there are any language precluding assessments. DM noted that is the basis of the conflict. She summarized where she felt we were at and asked what the district options on May 15th are for next year. DA stated district will assess if the study meets the requirement. If a project is required and not done, then the district position would be to pay the full penalty and that assessments are still on the table at that time along with looking jointly at how to improve the system and seeking funds to do so. Member of public asked how you measure the 10% reduction of flow. DA noted that the 1999 agreement states 10% reduction of peak discharge off the property with the 25- year storm, 24-hour storm and to mitigate the coincidence of peak discharge.

Supervisor Parentela moved approval and Supervisor Dooley seconded. Motion passed unanimously.

3. City Water Line Permit Condition – DM requested this item be rescheduled to allow City representatives to be part of the discussion. President Nelson asked the DM to provide an overview for information purposes. DM noted that a permit was issued in late 1990's and again in 2007 allowing the City to use the 97th St. FWCD right-of-way for placement of a utility line. The permits were approved subject to the city maintaining the ditch in lieu of paying the yearly right-of-way use fee. The DM is bringing this permit back to the Board to discuss modification of the permit conditions since the City has not maintained the ditch as required.
4. Resolution 2024/2025-20 CDBG-DR Grant Application

DM noted that once being told they were eligible for this grant, now they are being told they cannot. At this time, the DM is coordinating with new City Manager to have them be applicant and district to help with engineering and construction review. Now simply waiting on city. No action on this item.

L. New Business

1. District Organization

President Nelson noted that the district split, from the perspective of the farm, would be better for making decision for the farm, and allow the landowners to make decisions on their property. This would be called a contraction where the farm would be removed from the district through legislation in the state. An issue would be flows and how they would be addressed.

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Josh Miller noted on page 69 about cash reserves being spent to bring sublaterals up to standard. He recommends a third-party review as he is not supportive of DM's standards. Does not believe the reserves are enough money.

Karen Ledford supports the split; however, the one thing that must be done is the ditches not being to proper standard. FWCD has been in charge by FJV for years and has not been maintained appropriately. The east landowners do not have the money, means, equipment or way to get the ditches to standard. If they were to standard, she would not object.

Josh Miller indicates that the summary notes that split would be done by January 2026 means we are already on the docket for the split. President Nelson responded that legislation has not been drafted and they are not on a docket. DM noted that the timeline he presented was simply to avoid splitting a district in mid-budget year.

Grant Danskine stated that the Board is incriminating themselves and asked why the district is paying you (DM) to negotiate with the President. DM responded that he was not representing President Nelson. Mr. Danskine stated that the DM must have had direction to prepare the ILA and discuss it with landowners. He then went on to note the difficulty in getting an answer from the DM and expressed no confidence in the DM. President Nelson added that a split would provide the self-governance to address your concern.

Michelle Platt noted that she simply wants her tax dollars spent to maintain the ditches. Michelle Platt noted that earlier access to her ditches was brought up as a reason her ditches were not cleaned but she is paying what the Board demands. She then stated that FJV is only benefitting themselves this whole time. President Nelson asked how he is benefiting himself if he is not getting service. A member of the public shouted your ditches are clean. President Nelson responded that they pay for it themselves. The member of the public then shouted where is our money going. She stated that the Board is irresponsible. Michelle Platt brought up the Bluegoose low bid that turned out higher as an example of money going to the Board. President Nelson noted that the District Engineer asked Bluegoose to bid and he had nothing to do with it. Josh Miller noted that this is what one of the ethics complaints was based on.

John Savage mentioned that to solve this would be to give the people a say. He feels it is a dictatorship since the President controls the vote. President Nelson again reminded them that the split would give them a voice. Mr. Savage went on to state that taking out 7000 acres of land, the records, the east boundary is crazy. He feels the district does not need split, he feels it has already been segregated by the units and if a split followed the unit lines, it would be fairer but without a vote noting would be fair. President Nelson reiterated that the split is providing the opportunity to govern themselves.

Karen Ledford asked for clarification as to whether Jack Berry property is in or out. President Nelson responded that Mr. Savage wants it to remain in the district, but President Nelson wants the line drawn at FJV ownership.

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Mary Kate Lance stated her concern is the lack of people or money in the east district to be able to afford to sustain the district.

Karen Ledford noted that she has looked at the numbers and can make it work but is still concerned with status of ditches. There is not enough money to put the ditches into a sustainable manner.

President Nelson noted end of public comment and sought a motion to contract the district. DM asked to include detail transition for landowners and asked Board to assign Greg Nelson to meet with landowners on September 24th to go over details and a special meeting in October to review the legislation and detailed transition along with a standard in which the ditches could be brought to prior to split.

A member of the public brought up that no one in town knows about this potential split and asked if a note should be sent out to everyone. His opinion is that the Board should not be able to take action without such notice. President Nelson indicated that the next step is indeed a special noticed meeting for October to take action.

Supervisor Parentela noted that the September 24th meeting of landowners that Greg Nelson will attend will help inform both sides of the details. The special October meeting could then take action or not. He further stated that he sees the benefit of a split with its efforts to coordinate ditch cleaning with the DM. He agreed that a third-party expert to look at the ditches is not a bad idea. He then opined on what could have been worse issues from the 2023 flood and have agenda out two weeks prior to meeting.

A member of public asked if they do not want the split, would they have a say. President Nelson said that was a hypothetical question. DA interjected that this is a legislative action. Today the discussion is whether the district should work on a bill and seek a sponsor for the bill. In October we would then come back and decide whether to proceed with the bill or not.

Karen Ledford asked if this could be tables until after the 24th. President Nelson noted that timing would require the Board move forward today to draft the bill.

Michelle Platt asked if in October would they have a say and asked if the Board would proceed even if the landowners do not want it. President Nelson indicated that without a draft of the legislation, he is not sure if he would move forward in October.

Supervisor Dooley then made a motion to explore the concept of splitting the district as described by Mr. Nelson to remove the FJV lands from the district. Seconded by Mr. Nelson.

Mary Kate Lance asked for a commitment to not split the district if there is not an agreement between the landowners and the district on how it would go forward. President Nelson first said no as her question implied unanimity. She then clarified that it would be a compromise by both parties and Mr. Nelson stated that it would be discussed at the September 24th working group meeting and the October special meeting. A member of the public asked for the vote be of landowners. President Nelson indicated that is not allowed by statutes.

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Grant Danskine asked what the lobbyist is for. President Nelson stated that a lobbyist is to talk with legislature. Mr. Danskine asked what Chris Lyons hire is for. Who hired him? President Nelson reminded him that Chris Lyons works for the DA firm.

Michelle Platt asked for someone from the landowners being allowed to go to these meetings with Chris Lyons. President Nelson asked who the representative is they wish to include. Michelle Platt did not have a name. John Savage interjected that this should be a ballot issue. Michelle Platt asked for responsibility regarding where the money had gone. President Nelson indicated that prior to the 2023 flood, the only landowner concern was keeping the assessment low.

Karen Ledford noted that she has been here since 1993 and something has changed. The ditches used to not have these problems. She feels that something happened in the early 2000s when maintenance went down to where now it is not working. She wants ditches to standard before a split.

John Savage asked if the flooding may have been also due to the SJRWMD repairs to C54 structures. President Nelson did not know the answer. Supervisor then asked if there are any expenses of FWCD going forward. President Nelson agreed to have FJV pay for legal expenses.

Supervisor Parentela asked questions about engineering such as are the ditches in good shape. President Nelson indicated that an engineer is not required. Supervisor felt that we need some reasonable understanding of how the ditches should be maintained. Who makes this decision?

Josh Miller stated that the 2000 Water Control Plan states that the ditches are not sufficient. He does not feel the DM is assessing the ditches correctly.

Jeff Darby asked why FJV doesn't just pay for everything. He stated that it is district action, but FJV is paying anyway.

President Nelson called the question to begin drafting a contraction bill and it passed two votes to one with the nay vote provided by Supervisor Parentela.

DM asked if it would be amenable to bring in a 40-year veteran of district management in lieu of an engineer. Karen Ledford noted that Josh Miller will speak with someone.

The Board discussed and agreed that October 7th as the special meeting date. The September 24th meeting will be set once the landowner working group determines the attendees. Supervisor Parentela commented that Marsh Landing is where the landowner working groups meet. This is not a Board meeting. DM then asked if the Board wants more notice for the October 7th meeting than newspaper ad and website posting. DA indicated that it is not required. Supervisor Parentela asked if the agenda would be available two weeks prior. DM responded no because the September 24th meeting would not allow such.

2. Temporary Labor as Operator

DM indicated that this has been discussed and the only issue uncovered was by our insurance company to ensure our statutory language related to liability protections. DA indicated that this will be addressed and DM

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noted that the government addendum drafted by DA has been accepted by Tradesmen. DM noted that the district has flexibility to stop the contract, replace the operator and save funds doing so. Josh Miller stated that they are not responsible for machine damage, get paid for lunch and miles. His big concern is emergencies. DM noted that emergency response is to be addressed with Tradesmen. DM further stated that references have been checked.

Karen Ledford asked if the additional contractor services will continue even with this contract. DM stated yes.

Jeff Darby asked if Riviera Beach is too far to work. DM indicated that employees do not come from there, so it is not an issue. Supervisor Parentela moved approval with Supervisor Dooley second. Motion passed unanimously.

3. Draft Five-Year Plan Narrative

Given the time, the DM recommended this item be returned to a later meeting. Board agreed and this item was not heard. Josh Miller wanted to inform the Board that the draft five-year plan contradicted the recent Board direction to take care of exotic plants. John Savage then commented on page 94 that there should be a map of structures within the district even though they have been asking for this for over a year. DM indicated that the language states these maps should be created. Josh Miller asked to clarify if FWCD installed culverts for some time and whether any additional research on this matter. DM indicated that there will be no demand letters going out on pipes that are too low.

M. Comments from the Public

Josh Miller asked about scheduled meetings changed from 9/9 on 9/8 on website and does not feel that was done appropriately.

N. Board Member Comments

Supervisor Parentela made a motion to reduce DM purchase authority to \$5,000 and over. Supervisor Dooley asked what the current policy is. DM noted that he currently works at the \$35k threshold of statute for bidding. He has not been able to find any current directions in district files, and this is why he has sent updated policies to DA for his review. He is not sure what the policy is today. Supervisor Dooley asked if this would work. DM indicated that he could make it work at \$5k and have no limit on emergencies. DA reminded board that emergency items are brought back to board for ratification. Motion seconded by Supervisor Dooley and passed unanimously.

O. Adjourn

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- A. Call to Order – meeting was called to order at approximately 5:30pm.
- B. Pledge of Allegiance – pledge of allegiance was said by all.
- C. Proof of Publication – 9/15/2025 Indian River Press Journal
- D. Establish Quorum – all members were present.
- E. Additions or Deletions to Agenda – District Attorney (DA) confirmed the ratification of LLW agreement to represent regarding District contraction is on the agenda. District Manager (DM) confirmed that this is one of the action items under district split discussion.
- F. Annual Sublateral Maintenance Bid

DM stated that he will look for approval of scope of work, proposal to prepare graphics to support the scope, authorization to release the bid and finally discuss priority use of the funds. DM indicated that there is over \$160k dollars available for use under contractor maintenance. DM summarized aspects of the bid process starting with 45-day response period with expected release of bid in later October and close in mid-December. Board action would be taken at the January 2026 meeting with notice to proceed expected in late January. There will be a mandatory pre-bid meeting and a required certification that bidders have driven representative ditches to see current conditions. There will be ability for Board to select more than one vendor in hopes of keeping bids competitive. Finally, this would be a three-year contract with options for escalation in Years 2 and 3. Emergency services will be required.

DM also noted that mowing will be under separate contracts and will need action later in this meeting. DM recommends that we use a new vendor that came in with a competitive proposal to share the wealth and see what another firm can do.

DM noted that his recommended priorities would be to spend the funds on items that cannot be done in house such as tree removal and bank restoration.

Supervisor Dooley asked how ditch mowing is selected. DM responded that mowing is focused on north area and services south of 77th will be done after spraying is done and worst of the worst in the north is done. Karen Ledford asked about loading fill from district stockpiles. DM indicated that we have plenty of fill along the C54 levy of around 100,000 cubic yards. She then asked about spoil transport and asked that it be changed from license facility to lawfully disposed as a means to save on dump fees. Jeff Darby asked if we can just place spoil on unused right-of-way (ROW). DM stated No due to county code enforcement.

Karen Ledford asked about the 5:1 slope and DM indicated it is 0.5:1. Mark Kate Lance asked about sumps and where they are to be placed. DM stated that it will be at every driveway or road pipe within the ditch. She felt this may be too expensive, but DM indicated that it should not be as the work is quick and easy.

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Karen Ledford asked about what is meant by flushing culvert. DM agreed it was by any means.

Marc Kopecky asked if spraying needs done twice per year due to chemicals leading to the lagoon. He suggests it be done once per year late in dry season and only where needed. President Nelson asked DM thoughts on suggestion. DM indicated that he was simply going by past practice and what seems to be industry practice; yet this past year they have not sprayed and been able to get the ditches in decent shape. Supervisor Parentela felt it was worth a try. DM asked if it would be one mow or two mows. Supervisor Parentela responded two mows. Michelle Platt asked if it would be spray of entire district or just spots. DM noted that every ditch would be sprayed. Supervisor Dooley noted that best practice is at least twice a year or more.

Karen Ledford asked when the sprays should be done. Supervisor Dooley noted that DM's suggestion for June/July and December/January are acceptable. Supervisor Parentela felt that with the shade our ditches get, it may be worth the try for one spray per year.

Supervisor Parentela moved to do one spray per year, and President Nelson seconded. Jeff Darby felt this is a concern. DM noted that aquatic weeds can be addressed by spray, mechanical or both and feels that he should be able to keep up with one spray. Jeff Darby went on to express concern about size of shrubs growing up and DM noted that is what the contractor can address.

Josh Miller asked about the independent analysis of the ditches since he does not support the DM's assessment. DM noted that a request has been made to the Indian River Farms Improvement District and will reach out again.

President Nelson called the question and the motion passed unanimously.

President Nelson asked of a motion to approve the proposal from Culpeper & Terpening to prepare the bid graphics for \$7,020. Supervisor Parentela asked if the sump detail and the map of district can be done in house. DM noted that he does not have graphic software and by using engineer provides second opinion. Marc Kopecky asked if we did other bids. DM noted that we are using our continuing engineers on a rotation basis and are not allowed to compete for cost. Assignments are based on skills as Royal would not do this type of work. He gave this to Culpepper since the last once was given to Bowman. Mr. Kopecky asked if we can just do the map. DM noted that it is to annotate the map that requires the graphic assistance.

Supervisor Dooley moved approval of scope. Seconded by President Nelson. Supervisor Parentela wanted to save funds by doing some of these graphics in-house and referenced the sump detail that is already done by others. He felt the map of district can be done in house too. He felt you could just use the standard for others. He felt the management of the district is just throwing money at it. He stated DM can't even get the agenda online – second time this year. He provided another example of tree removal specifying 3' minimum - does that mean 6' is fine? Attention to detail is needed. Supervisor Parentela wants some of the details adjusted in scope to allow it to go forward. President Nelson asked for a motion to amend scope. Supervisor Dooley asked if the sump detail

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provided in the city plan set is suitable. DM stated that it is. DM further stated that he is not allowed to copy and paste other engineer's works. DM can prepare a graphic, but it will not be professionally presented. Supervisor Dooley amended his motion to remove sump detail graphic.

Marc Kopecky asked if DM can also make less graphic map of district. Supervisor Dooley amended motion again to remove the sump and district map details. Seconded by Supervisor Parentela. A member of public indicated that except for engineering matters, the DM should do these things. DM did prepare the scope and feels that everyone should have a second set of eyes and that is what this is.

President Nelson called the question which passed unanimously.

Karen Ledford noted a correction to change "less" to "more" as related to stump height. President Nelson went to scope of work. Marc Kopecky asked if it is normal to bid on every tree. DM stated yes, in the city – a 30" tree cost more to remove than a 6" tree. When you are removing individual trees – not clearing, you need some guidance as to payment for removing trees.

Karen Ledford indicated in her experience, clearing does not account for how many trees there are. DM indicated that again, there is clearing line item and tree removal is not used when clearing is done, just when a single tree is removed. Ms. Ledford respectfully disagrees.

Josh Miller feels there is too much detail in the bid. Supervisor Parentela felt that tree removal could be a nickel and dime issue. DM asked how a single tree is to be paid to be removed. Member of public noted it should be in bid. Dm felt that is exactly what he is trying to do. DM reiterated that there is no itemization done during clearing. Tree removal is for single trees in the district that are unrelated to clearing.

Member of public asked if anyone has addressed Main Canal east of Babcock to the weir. DM noted that he has not seen anything in the files and it has not been addressed under his tenure. Supervisor Parentela noted that Park is flowing and Main is flowing. A lot of aquatic vegetation is moving through the system. Grant Danskine noted that Main Canal is staged high and aquatic vegetation is mostly west of Park Lateral.

Member of public asked about undersize culverts. DM responded that a concerted effort will be done this winter to investigate this issue. DM will be looking at condition, dirt, elevation and size. If a permitted pipe is off, it should not be a landowner issue. As for dirt in pipe, this has not been resolved by the Board as to who is responsible.

Member of public asked about prior bid to clean canals. DM noted that this bid preceded him and was a simpler project. DM stated he is trying to identify everything that may be needed for the sublaterals even though some items are not high priority. What about sublaterals that are accessible but have large trees on the maintenance side of ditch. Answer is trees out of ditch but OK on sides. Mary Kate Lance felt an inventory of trees to be removed is needed. Supervisor Dooley asked if it is OK to just focus on clearing and let individual

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trees be addressed later. DM indicated that is fine as he does not see this as a priority. As for accessible sublaterals, that language can be softened as well.

President Nelson called the question which includes removing the tree removal line item. Supervisor Parentela moved to approve subject to modification reviewed at this meeting and removing tree removal from bid. Seconded by Supervisor Dooley and passed unanimously.

President Nelson then moved to the mowing contract noting three bids: 1) A Quality Bush Hog, 2) Beimly Services, and 3) a nonresponsive bid. DM recommends Beimly to try a new vendor. Supervisor Parentela moved to approved Beimly Services and seconded by Supervisor Dooley. Motion passed unanimously.

G. District Split

President Nelson reminded the landowners that the request from FJV is to contract out their lands from the FWCD would continue to operate for the balance of the district and a new district would be formed over FJV lands. President Nelson indicated that to simply maintenance of shared facilities, he is offering to maintain Lateral U and FWCD would maintain Park Lateral. FWCD would also maintain the Main from about 5000 feet west of Park to the east. The new FJV district would maintain the Main for its western terminus to about 5000 feet east of Lateral U.

Supervisor Dooley asked for clarification of maintenance split of Main Canal. President Nelson said FJV district would maintain from Lateral U east to about half-way to Park Lateral. The details can be worked out through a memorandum of understanding. FJV would incur the legal cost (reimburse the district) and survey work to create and process the contraction. Karen Ledford if that covers all costs, and legal representation of the landowners to review. President Nelson stated that this is an unknown cost. Ms. Ledford said a cap on the expense is acceptable. She strongly feels a separate attorney should review the bill as well as any interlocals to ensure the landowners are not left in a bad situation. President Nelson offered \$5,000 toward these costs. Ms. Ledford asked DA if this amount would work for a review. DA responded yes.

Josh Miller asked DA if spending this money is misappropriation of funds. President Nelson strongly objects there is any misappropriation of funds and the continuing subsidy of the to the landowners will end. Josh Miller indicated that this reduction of subsidy is the private gain he is seeking to achieve and that the east landowners are in the same spot. President Nelson stated that this is a good reason to support the split so the east landowners can decide what level of service they are willing to pay. Member of public claimed that FJV is trying to take the money and run, and the district spends money on everything but maintenance.

Member of public spoke about paying for years and not getting nothing and that the machines used to dig the ditches at the farm were district machines. Comment ineligible. He continued that the tree grinding is placing stuff in the ditches that will block them, and the District Manager is doing nothing and getting paid.

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Grant Danskine stated that the District is already doing lobbying prior to the Board approving direction. He asked if the district will be entering into the contract with LLW. President Nelson said yes, with a letter commitment to pay back from FJV and an additional \$6,000 for legal representation of the landowners. Mr. Danskine continues to state that the district had already started this process by meeting with legislators in May. DA interjected that these May meetings had nothing to do with contracting the district. The May meetings were a result of the landowners calling the legislators and their reach out to understand what is going on in the district. Grant Danskine indicated that Rep. Bracket had a meeting with Chris Lyons and he called that lobbying. Mr. Danskine said his issue is that the interest of the President Nelson is not of the district but mostly of his lands. He felt that if a lobbyist is to be hired, the landowners need their own lobbyist to be fair. He continued that President Nelson indicated that LLW is representing the district. Members of the public chimed in No. Mr. Danskine stated that President Nelson believes the district is his, but it is not. He has a fiduciary duty to represent the entire district – not just one side and that no landowner that he has spoken to wants this and he should pay for this himself. President Nelson reminded him that he is paying for it but as reimbursement since this is an action of the district.

A member of the public stated that President Nelson should not be allowed to vote on this due to conflict of interest. President Nelson stated everyone is a landowner and no one could then vote. Members of the public spoke in unison inaudibly.

Josh Miller asked about does not want to be called FWCD so they can get away from Florida Retirement System (FRS). President Nelson stated you don't have to change your name to be in control. He feels that you cannot get out of FRS. Mr. Miller asked about operational transition where temporary labor operator - who is responsible for paying these items. President Nelson noted that the effective date would be October 1st. Dm noted that temporary labor contract goes to FWCD and District Manager would no longer be an employee of FWCD. If FWCD did not want to pay for the temporary labor, they would cancel that contract.

Karen Ledford asked if the dirt stockpile belongs to FWCD. Ms. Ledford felt it should belong to FWCD. DM noted that this and other transition items can be delt with at a later date. Ms. Ledford reminded the Board that her concern is being left with substandard ditches and no funds to resolve. President Nelson asked if there is a contract related to the dirt stockpile with St. Johns River Water Management District (SJRWMD). Ms. Ledford asked for specifics. DM stated that he will look up that document.

Jeff Darby asked about the office/shop complex. President Nelson noted it will stay with FWCD. Mr. Darby also asked about reserves. President Nelson confirmed that whatever is left in account at the time will belong to FWCD.

Karen Ledfor summarized as follows.

- Reserves to FWCD;
- Dirt stockpile to FWCD;

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- Public records to both parties;
- Cost sharing as discussed for canals;
- Office/machine/ROW/machine stay with FWCD;
- Lease for machine and temporary labor and any private contractors to FWCD;
- Administrator to no longer be with FWCD;
- Each district responsible for creation of their own budget;
- Permit approvals and maintenance for shared facilities in writing;
- State Park still in FWCD;
- Water Control Plan by FWCD once split is done; and
- Reimbursement with cap for landowner legal representation.

President Nelson concurred with the summary.

Asked if an operational cost has been performed for the new district and how does it affect the landowners. He is curious as to the benefits of the contraction to all landowners. President Nelson reiterated that with the contraction, the landowners can decide their governance. Member of public is more concerned about the costs even with less ditches to maintain there are less acres to assess. Karen Ledford said it is the same amount of ditches because FJV has not been getting services for 20 years. DM corrected in that there is substantial amount of ditches in the south that services should be provided that would no longer be in FWCD. Yes, there have been a number of example budgets that have been prepared with varying assumptions that do result in a slight assessment increase.

Supervisor Parentela stated that he is behind a split but is still concerned about the financial impact. He gave example of cost share that still needs to be resolved. He feels the district contains two different missions with the west being a corporate farm and east being ranchette and the city. He even has questions on the boundary but cannot simply ask about Board members about this outside the meeting. He heard things for the first time tonight. He is not negotiating with anybody. He feels a committee would be helpful. He asked why the boundary goes west to Lateral U all the way from 77th Street. He sees future urban development there that would provide funds to the FWCD if it was in the contracted boundaries. He then asked President Nelson if he is going to proceed with or without support of the landowners. President Nelson indicated yes as it is no good to sit and hear unfactual claims and the two sides are not compatible. Supervisor Parentela agreed.

Members of public spoke over each other.

Karen Ledford feels this action is going forward and landowners need to get what they can before they go on their own. If we don't get on board, expect your assessments to go up. Members of public spoke (inaudible).

Marc Kopecky asked for the DA bar number. DA responded 0115322. Mr. Kopecky asked for the location of his office. DA responded West Palm Beach.

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Tom Lawson asked President Nelson if the split goes forward, can FJV still get one vote per acre. President Nelson responded that is up to the new FWCD. He then asked about the LLW proposal and what it means to say all parties must agree. The parties are Lewis, Longman and Walker (LLW) and FWCD as represented by the Board. President Nelson reminded the landowners that FJV's 18,000 acres would not be in the FWCD after the split. Member of public was inaudible.

Marc Kopecky asked if there is contradiction where first page says flat fee of \$50k but second page says reimbursement for certain costs. Which is it? He also noted typo related to Eastpointe Water and Sewer District. DA indicated this was a typo on an earlier draft. Updated version is on website.

Member of public asked about his taxes going up due to contraction. According to DM, his taxes may go up to around \$50 per acre. He feels this is one sided. He is not even getting services at the current rate. President Nelson indicated that with the contraction, they can decide what level of service and assessment to have.

Supervisor Dooley made a motion to approve the LLW proposal for legislative matters. Supervisor Parentela brought up idea of forming a formal committee. DM stated that his conversation with Supervisor Parentela was to have the City appoint a landowner and the county appointing a landowner and the Board appointing a member and the committee would be advisory not decision maker. President Nelson stated that people need to be selected as he agrees many different people speaking is not the way to go. President Nelson concurred with committee creation. DM noted that this committee would be a sunshine committee that also requires minutes. They can be advertised to also allow Supervisors to attend if desired.

Motion was seconded by President Nelson. Vote was two to one in favor with Supervisor Parentela voting against the motion. Status of committee was asked by a member of the public. DA stated that direction of the board is sufficient at this time and DM is to research and see if there is traction at the County and city and bring back to the Board.

H. Manager's Matters

.....DM gave an update on accounting and is moving forward with a \$4,000 task to enter last year's data into QuickBooks and at the November meeting will be an option to continue these services through the current fiscal year.

..... Other item was an issue with 99th Street that is not maintainable due to overhanging limbs from the opposite side of the road. DM is not able to determine that failure of the ditch to flow at this time. DM is asking to be able to grind limbs to allow for maintenance. There are funds in the current budget for tree care but spending it now will reduce the amount of funds for contractor services that is to be bid. DM feels this is a priority to help clean the ditch and help find the problem. DM feels this is becoming an emergency issue given the height of water in this ditch. DM wishes to use TM Property Solutions under a cost per linear foot proposal with the cost coming in at \$0.92 per foot from prior work. This would be around \$1,000 and would be done under new contractor but he feels it needs done now. Supervisor Parentela wants to be done by linear foot – not hourly.

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.....Last item is 89th Street. Member of public feels the 89th control structure does not have enough overflow capacity. Member of public spoke that 89th is being used as a retention pond due to that structure. The lake is also staged up that could end up discharging to the southern ditch. DM will be reaching out to Carter & Assoc. to determine if adjustment should be made. If so, that would be the city's responsibility since this is there structure. Member of public noted that pipes should get bigger as they go west. It is not occurring with the 89th structure. President Nelson aske who the engineer is at the city. DM noted they have multiple.

.....DM reiterated that he is requesting permission to get trees ground on 99th and work with prior engineer and city on retrofit to 89th structure. Member of public asked why this can't be a controllable gate. Supervisor Parentela wants to simply coordinate with City and not engage an engineer. Motion by Supervisor Dooley and second by President Nelson. Motion passed unanimously to spend funds on 99th street tree grinding.

.....DM noted last issue was to go back to approve the Carter proposal for the legal description related to the contraction. Dm reminded landowners that this would be reimbursed by FJV. President Nelson summarized the proposal at \$6,800. Motion made by Supervisor Dooley and seconded by President Nelson. Motion passed unanimously.

I. Comments from the Public

Marc Kopecky asked that are agendas for bud for sublateral maintenance be more detailed as actions were taken on the mowing that were not noted as an action item on agenda. Same thing for survey work by Carter on contraction. President Nelson asked DA opinion. President Nelson said they would do better.

Member of public thinks the lake may overflow to south ditch on 87th. She asked if we could work with city as well.

J. Board Member Comments – none.

K. Adjourn at approximately 7:45pm.

FELLSMERE WATER CONTROL DISTRICT
REGULAR BOARD MEETING
November 18, 2025, at 5:30 P.M.
LOCATION: 22 S. ORANGE STREET, FELLSMERE, FLORIDA

Agenda Item No. F.1: Open Permits

Background: This item provides an overview of the open permits at this time. Standard permits will be issued directly by the District Manager. The development-related permits will be assigned to one of the Continuing Engineers. All recently closed permits are being reviewed for cost to ensure any overage of the original retainer are billed to applicant. Many times, applicants fail to call for final inspection. When this occurs, FWCD will inspect once construction is deemed complete and a request for as-built will be sent to Applicant.

Open Standard

- 13820 97th St. - Connection pending receipt of application fee.
- 13890 85th St. - Connection construction complete.
- 13150 81st St. – FPL crossing awaiting completion.
- 13055 83rd St. - Culvert awaiting completion.
- 12750 79th St. - Culvert awaiting completion.
- 13275 85th St. - Connection awaiting completion.
- 12675 83rd St. – Culvert awaiting completion.
- 12835 89th St. – Connection awaiting completion.
- 13950 87th St. – FPL crossing under review

Open Development

- Comcast Crossings – Assigned to engineer reviewer.
- Kentucky Avenue crossing of Sublateral 16 – emergency replacement by City awaiting payment for closeout.
- Surf Park (P-15) – First round of comments have been released. Awaiting response.
- Marian Estates (P-17/18) – pending response to request for additional information. Offered to Applicant to shift ROW dedication from P-18 to P-17 since additional ROW is not needed along P-18 for maintenance purposes. Awaiting resubmittal from applicant. Requested City to require easement along P-17 for maintenance.
- Kentucky Stormwater Greenway (P-16) – First round of comments have been released. Awaiting response.
- Rail Trail (P-13A) – Permit issued. Waiting for construction to commence.
- State Street Reservoir (P-13) – Permit issued. Waiting for construction to commence.
- 12201 CR512 Brown & Sons (East Boundary Ditch) – Permit issued. Waiting for construction to commence.
- FJV Water Farm (Lat. U) – Final inspection passed with conditions for slope monitoring and arrears paid.
CLOSED
- Indian Summer Estates (P-8/9) – Received as-built certification and payment of arrears. Reviewing for compliance prior to closing permit. Board action has waived permit condition to remove Australian pines.
- NY Ditch Improvements (P14) – Waiting for as-built and payment of arrears prior to closing permit.
- Florida Organic Aquaculture (U-23/24) – Issues with saltwater containment and separation from freshwater sublaterals. Draft Demand Letter with District Attorney.
- Parabel (U-23/24) - Issues with construction contrary to permit. Long-term issue requiring resolution.
- O'Reilly Auto Parts (P15) - Waiting for as-built to perform final inspection.

Request: None, information only.

Fellsmere Water Control District
Monthly Financial Report

	Annual Budget 10/1/24 - 9/30/25	Year to Date Actual 10/1/24 - 8/31/25	Actual Aug - 25
REVENUES			
Money Market Transfers	NA	350,000.00	0.00
Tax Revenue	713,054	762,115.65	0.00
Revenue Other	0	18,487.78	0.00
Interest Income	1,800	5,327.21	0.00
Direct Bill	56,139	58,956.48	0.00
Tax Collector Fee	(14,261)	-1,501.52	0.00
Discounts For Early Payments	(28,522)	-24,990.70	0.00
Reserves	149,318		
Total Revenues	\$ 877,528	\$ 1,168,394.90	\$ -
ADMINISTRATIVE EXPENDITURES			
5002 · Website management	2,200	\$ 8,595.14	\$ 478.74
5003 · Miscellaneous	2,500	\$ 2,821.43	\$ 853.23
5013 · Legal & Professional	16,000	\$ 45,365.54	\$ 22,722.03
5014 · Insurance (Gen Liability)	18,000	\$ 17,842.00	\$ -
5015 · Engineering	20,000	\$ 27,013.53	\$ 595.00
5016 · Audit Fee	12,200	\$ 12,200.00	\$ -
5017 · Management Fee	2,000	\$ 2,000.00	\$ -
5018 · Bank Service Charges	250	\$ 797.18	\$ 63.00
5019 · Conversion Consultant	0	\$ -	\$ -
5037 - Transportaton	2,500	\$ 1,093.75	\$ -
5053 · Prop Appraiser Fees	1,800	\$ 1,800.00	\$ -
5054 · Tax Collector Fees	500	\$ -	\$ -
5074 · Property Taxes	950	\$ 935.82	\$ -
5076 · Licenses, Permits	675	\$ 249.00	\$ -
5077 - Memberships	2,000	\$ 2,000.00	\$ -
5078 · Advertising	1,500	\$ 1,895.18	\$ 663.28
5079 · Postage	750	\$ 4,347.63	\$ -
5082 - Maintenance Bldg. & grounds	4,800	\$ 11,776.81	\$ 160.00
5083 · Utilities	4,200	\$ 1,785.75	\$ 195.18
5086 · Telephone	4,200	\$ 1,768.82	\$ 188.14
5090 · Office Supplies	2,000	\$ 2,038.07	\$ -
5091 · Payroll processing fee	1,400	\$ 1,222.54	\$ 101.64
5111 Labor-District Manager	100,000	\$ 89,538.48	\$ 7,461.54
5121 Payroll Taxes	7,500	\$ 7,061.56	\$ 588.47
5122 State Retirement	37,520	\$ 30,206.01	\$ 2,787.68
5123 Workers Comp	2,000	\$ 3,926.98	\$ -
5124 Group Med, Life Ins.	38,600	\$ 34,764.65	\$ 3,185.00
Total Administrative Expenditures	\$ 286,045	\$ 313,045.87	\$ 40,042.93

Fellsmere Water Control District
Monthly Financial Report

	Annual Budget 10/1/24 - 9/30/25	Year to Date Actual 10/1/24 - 8/31/25	Actual Aug - 25
MAINTENANCE EXPENDITURES			
4002 Aerial Spraying	0	\$ -	\$ -
4003 Contract/Mechanical	70,150	\$ 10,075.14	\$ 4,900.00
4004 Truck Spraying	0	\$ -	\$ -
4006 - Canal/Ditch Mowing	21,000	\$ 20,250.00	\$ -
4005 Water Testing	2,200	\$ 500.80	\$ -
4010 Sublateral Tree Care	35,000		
4040 - Canal/Ditch Maintenance	345,073	\$ 234,767.46	\$ -
4111 Labor-Equip Oper	58,560	\$ 53,009.29	\$ 4,184.74
4121 Payroll Taxes	5,000	\$ 4,237.71	\$ 334.60
4122 State Retirement	20,000	\$ 8,138.74	\$ 744.88
4123 Workers Comp	2,000	\$ -	\$ -
4124 Group Med, Life Ins.	19,800	\$ 17,423.72	\$ 52.32
4131 Equipment R & M	2,000	\$ 3,970.75	\$ -
4132 Supplies & Services	2,500	\$ 2,632.13	\$ -
4133 Gas & Oil	4,500	\$ 8,764.75	\$ 4,662.72
4136 Insurance	0	\$ 560.55	\$ -
4137 Transportation	3,700	\$ 3,088.40	\$ 72.80
Total Maintenance Expenditures	591,483	\$ 367,419.44	14,952
Total Expenditures	\$ 877,528.00	\$ 680,465.31	\$ 54,995
BUDGET EXCESS/ (SHORTFALL)		\$ 197,063	
Accounts Payable (invoices from prior fiscal year - do not county against current FY budget)	\$ -		\$ -

CHECKING

Beginning Balance	\$ 75,657.34	\$ 40,000.00
MM Transfers to Checking (from Bank Statement - Other Additions)	\$ 489,696.13	\$ 48,463.62
Checking transfers to Money Market (from bank statement - Other Dedcutions less MM acct. charge)	\$ (430,706.76)	\$ (1,283.30)
Revenue (less MM interest - Deposits & ACH Additions)	\$ 816,470.03	\$ 1,299.50
Expenses (less unposted transactions)	\$ (680,465.31)	\$ (54,994.99)
Prior cleared Unposted Transactions	\$ (7,501.38)	\$ (11.06)
Unposted Transactions	\$ 15,063.92	\$ 6,526.22
Accounts Payable	\$ 238,213.97	
Available Funds @ End of Month	\$ 40,000.00	\$ 39,999.99
statement	\$ 40,000.00	\$ 40,000.00
Beginning Balance	\$ 629,026.95	\$ 625,983.50
Deposits and Other Additions (less interest received)	\$ 713,498.10	\$ 1,283.30
MM Transfer to Checking (less MM bank charge)	\$ (772,487.47)	\$ (48,463.62)
MM Bank Charges	\$ (24.00)	\$ -
Interest From Money Market Statement	\$ 10,450.59	\$ 1,660.99
Ending Balance	\$ 580,464.17	\$ 580,464.17
statement	\$ 580,464.17	\$ 580,464.17

Fellsmere Water Control District
Monthly Financial Report

	Annual Budget 10/1/24 - 9/30/25	Year to Date Actual 10/1/24 - 9/30/25	Actual Sep - 25
REVENUES			
Money Market Transfers	NA	350,000.00	0.00
Tax Revenue	713,054	762,115.65	0.00
Revenue Other	0	18,487.78	0.00
Interest Income	1,800	5,327.21	0.00
Direct Bill	56,139	58,956.48	0.00
Tax Collector Fee	(14,261)	-1,501.52	0.00
Discounts For Early Payments	(28,522)	-24,990.70	0.00
Reserves	149,318		
Total Revenues	\$ 877,528		\$ -
ADMINISTRATIVE EXPENDITURES			
5002 · Website management	2,200	\$ 8,816.43	\$ 221.29
5003 · Miscellaneous	2,500	\$ 2,821.43	
5013 · Legal & Professional	16,000	\$ 50,813.93	\$ 5,448.39
5014 · Insurance (Gen Liability)	18,000	\$ 17,842.00	
5015 · Engineering	20,000	\$ 31,063.53	\$ 4,050.00
5016 · Audit Fee	12,200	\$ 12,200.00	
5017 · Management Fee	2,000	\$ 2,000.00	
5018 · Bank Service Charges	250	\$ 860.18	\$ 63.00
5019 · Conversion Consultant	0	\$ -	
5037 - Transportaton	2,500	\$ 1,806.35	\$ 712.60
5053 · Prop Appraiser Fees	1,800	\$ 1,800.00	
5054 · Tax Collector Fees	500	\$ -	
5074 · Property Taxes	950	\$ 935.82	
5076 · Licenses, Permits	675	\$ 249.00	
5077 - Memberships	2,000	\$ 2,000.00	
5078 · Advertising	1,500	\$ 2,302.94	\$ 407.76
5079 · Postage	750	\$ 4,347.63	
5082 - Maintenance Bldg. & grounds	4,800	\$ 11,936.81	\$ 160.00
5083 · Utilities	4,200	\$ 1,978.48	\$ 192.73
5086 · Telephone	4,200	\$ 1,958.27	\$ 189.45
5090 · Office Supplies	2,000	\$ 2,038.07	
5091 · Payroll processing fee	1,400	\$ 1,324.18	\$ 101.64
5111 Labor-District Manager	100,000	\$ 100,850.07	\$ 11,311.59
5121 Payroll Taxes	7,500	\$ 7,953.65	\$ 892.09
5122 State Retirement	37,520	\$ 32,993.69	\$ 2,787.68
5123 Workers Comp	2,000	\$ 3,926.98	
5124 Group Med, Life Ins.	38,600	\$ 37,933.45	\$ 3,168.80
Total Administrative Expenditures	\$ 286,045	\$ 342,753	\$ 29,707.02

Fellsmere Water Control District
Monthly Financial Report

	Annual Budget 10/1/24 - 9/30/25	Year to Date Actual 10/1/24 - 9/30/25	Actual Sep - 25
MAINTENANCE EXPENDITURES			
4002 Aerial Spraying	0	\$ -	
4003 Contract/Mechanical	70,150	\$ 10,075.14	
4004 Truck Spraying	0	\$ -	
4006 - Canal/Ditch Mowing	21,000	\$ 55,250.00	\$ 35,000.00
4005 Water Testing	2,200	\$ 2,971.46	\$ 2,470.66
4010 Sublateral Tree Care	35,000	\$ -	
4040 - Canal/Ditch Maintenance	345,073	\$ 234,767.46	
4111 Labor-Equip Oper	58,560	\$ 59,286.40	\$ 6,277.11
4121 Payroll Taxes	5,000	\$ 4,739.61	\$ 501.90
4122 State Retirement	20,000	\$ 8,883.62	\$ 744.88
4123 Workers Comp	2,000	\$ -	
4124 Group Med, Life Ins.	19,800	\$ 17,502.20	\$ 78.48
4131 Equipment R & M	2,000	\$ 3,970.75	
4132 Supplies & Services	2,500	\$ 2,632.13	
4133 Gas & Oil	4,500	\$ 8,764.75	
4136 Insurance	0	\$ 560.55	
4137 Transportation	3,700	\$ 3,230.50	\$ 142.10
Total Maintenance Expenditures	591,483	412,635	45,215
Total Expenditures	\$ 877,528.00	\$ 755,387.46	\$ 74,922.15
BUDGET EXCESS/ (SHORTFALL)		\$ 122,141	
Accounts Payable (invoices from prior fiscal year - do not county against current FY budget)	\$ -		\$ -

CHECKING

Beginning Balance	\$ 75,657.34	\$ 39,999.99
MM Transfers to Checking (from Bank Statement - Other Additions)	\$ 558,835.55	\$ 69,139.42
Checking transfers to Money Market (from bank statement - Other Dedcutions less MM acct. charge)	\$ (435,954.76)	\$ (5,248.00)
Revenue (less MM interest - Deposits & ACH Additions)	\$ 821,718.03	\$ 5,248.00
Expenses (less unposted transactions)	\$ (755,387.46)	\$ (74,922.15)
Prior cleared Unposted Transactions	\$ (12,904.60)	\$ (5,403.22)
Unposted Transactions	\$ 26,249.88	\$ 11,185.96
Accounts Payable	\$ 238,213.97	
Available Funds @ End of Month	\$ 516,427.95	\$ 40,000.00
statement	\$ 40,000.00	\$ 40,000.00

Beginning Balance	\$ 629,026.95	\$ 580,464.17
Deposits and Other Additions (less interest received)	\$ 718,746.10	\$ 5,248.00
MM Transfer to Checking (less MM bank charge)	\$ (841,626.89)	\$ (69,139.42)
MM Bank Charges	\$ (24.00)	\$ -
Interest From Money Market Statement	\$ 12,084.00	\$ 1,633.41
Ending Balance	\$ 518,206.16	\$ 518,206.16
statement	\$ 518,206.16	\$ 518,206.16

**Monthly Manager's Report
Fellsmere Water Control District
September 2025**

Administration – Conducted September Board meeting. Prepare for October 7th special meeting. Met with Citizen group. Coordinated with District Attorney on contracts for tree care and continuing engineers. Continued review of historic and current files. Began obtaining quotes for mechanical sublateral cleaning. Coordinated with mowing and spraying vendors for revised mow/spray date. Released development (City of Fellsmere Stormwater Greenway) for review by Continuing Engineering. Maintained financial tracking spreadsheet. Continued revisions to Standard Operating Procedures (combining old District Manager's Guide and Employee Handbook). Implemented tree care contract. Coordinate with new supervisors for tour of district and copy of pertinent files. Coordinate execution of temporary labor contract. Coordinated receipt of proposal for survey work related to district contraction.

Issues encountered – Financial spreadsheet was determined by Auditor to require additional inputs that best work through use of third-party software. District will utilize services of a bookkeeper to enter current fiscal year data into Quicken and to prepare year-end audit documents for auditor. Mowing was delayed due to vendor staffing issues. As a result, the next spray cycle will also be delayed. Mowing and spraying are now expected in December 2025. Prior to this time, aggressive sublateral cleaning will continue along with additional tree care.

Direction Desired – None.

Operation/Maintenance - Rob worked on sublaterals U-4, P-5, and plugs and washouts. Implemented tree care contract to remove overhanging limbs along sublaterals. Tree care work proceeded from north to south across the East Unit. Debris from tree limb grinding has fallen on the far and near side banks with limited material within the ditch bottom. Material has been small in size is not expected to cause flow concerns within the sublaterals.

Issues Encountered – With Machine Operator approaching retirement (September 30, 2025), the operator is utilizing their vacation time and is also addressing health appointments and is thus absent at least one day per week. Machine Operator continues to remove saplings and juvenile palms on maintenance side slope and bottom ditch when possible as well as tamping down maintenance berms after muck placement to ensure ease of future mowing. Inspections of sublaterals on a more frequent basis to ensure continued flow. Mowing was delayed due to vendor staffing issues. As a result, the next spray cycle will also be delayed. Mowing and spraying are now expected in December 2025. Prior to this time, aggressive sublateral cleaning will continue along with additional tree care.

Direction Desired – None.

Operation/Capital

Coordinated with City for successful submittal of grant application.

Direction Desired – None.

Next Month

Administration: Prepare bid for Mechanical Sublateral Maintenance
Implement Temporary Labor contract or hire new operator
Continued meetings with new City Manager for partnership opportunities
Monitor machine operator.

Operation Maintenance: Continue to clean sublaterals under priority set by District Manager.
Continue tree care for overhanging limbs
Continue sublateral inspections.

Monthly Manager's Report
Fellsmere Water Control District
October 2025

Administration – Reviewed and edited minutes to July Board meeting. Prepared minutes for August 2025 Special Board meeting and August 2025 Board Workshop. Prepared minutes for September 2025 regular Board meeting and October 2025 Special Board meeting. Prepared and released October Board special meeting agenda. Coordinated with District Attorney on public records request. Continued review of historic and current files. Continued obtaining quotes for mechanical sublateral cleaning and preparation of bid documents. Coordinated with spraying vendors for cancelled spray date per Board's direction. Released development (Comcast) for review by Continuing Engineering. Coordinated with Bookkeeper for input of FY24/25 financial data. Implemented temporary labor contract. Coordinate with new supervisors for tour of district and copy of pertinent files.

Issues encountered – None.

Direction Desired – None.

Operation/Maintenance – New operator (Cody) worked on sublaterals P-5, 6, 7, 8, 12 and U-12 and repaired washouts and removed plugs. Closed out tree care contract to remove overhanging limbs along sublaterals.

Issues Encountered – New Machine Operator continues to remove saplings and juvenile palms on maintenance side slope and bottom ditch when possible as well as tamping down maintenance berms after muck placement to ensure ease of future mowing. Sumps are also being installed as ditches are cleaned. Inspections of sublaterals on a more frequent basis to ensure continued flow. Mowing was delayed due to vendor staffing issues. As a result, the next spray cycle will also be delayed. Mowing and spraying are now expected in December 2025. Prior to this time, aggressive sublateral cleaning will continue along with additional tree care.

Direction Desired – None.

Operation/Capital

None.

Issues Encountered – None.

Direction Desired – None.

Next Month

Administration: Publish bid for Mechanical Sublateral Maintenance and conduct pre-bid meeting
Monitor machine operator.

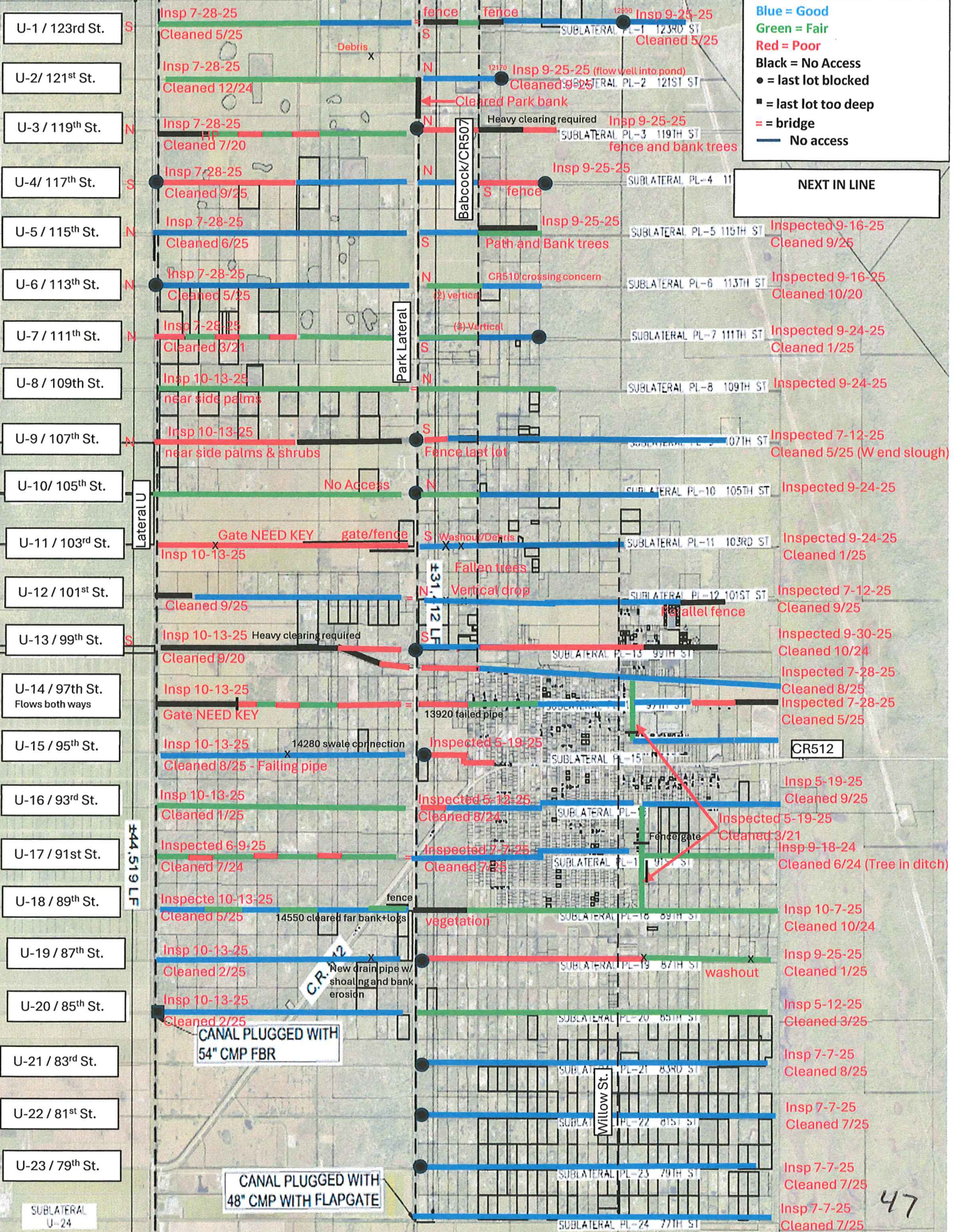
Operation Maintenance: Continue to clean sublaterals under priority set by District Manager.
Continue sublateral inspections.

Operation Capital – None.

As of 27-Oct-25

Blue = Good
Green = Fair
Red = Poor
Black = No Access
● = last lot blocked
■ = last lot too deep
= = bridge
— No access

NEXT IN LINE



[illegible]

48

WORK DESCRIPTION - use washout, bolckage, cleaning, or some other description

1523-2

49

WORK DESCRIPTION - use
washout, bolckage, cleaning, or
some other description

50

WORK DESCRIPTION - use
washout, bolckage, cleaning, or
some other description

2024⁵

17RS _____
miles _____

5/

LOCATION - use U for west of Park Lat.
use PLW for west of Babcock
use PLE for east of Babcock

WORK DESCRIPTION - use
washout, bolckage, cleaning, or
some other description

5
24

Oct. 10 EOW
HRS 1605.7

52

WORK DESCRIPTION - use
washout, bolckage, cleaning, or
some other description

2024

Wm. Thayer

53

WORK DESCRIPTION - use
washout, bolckage, cleaning, or
some other description

FELLSMERE WATER CONTROL DISTRICT
REGULAR BOARD MEETING
November 18, 2025, at 5:30 P.M.
LOCATION: 22 S. ORANGE STREET, FELLSMERE, FLORIDA

Agenda Item No. H.4: Demand Letters

Background: Upon transition of the district to in-house management, there were outstanding demand letters in the system. These have now been reviewed and consolidated into a master Demand Letter tracking log. The District Manager is now reinspecting those without evidence of the release of a demand letter to ensure violations are still applicable. This will be a standing agenda item moving forward presenting the status of demand letters.

An update is provided on one of the pending issues: Mesa Motocross – modification of stormwater system without a permit. This property has now sold, and the new owner is acting quickly to address the modifications to the system through re-engineering to accommodate his desired development. The proposed development is expected to be a hotel with retail uses and substantial open space for public and private recreation facilities. The District Manager will be working with the new owner to ensure the violations are addressed. At this time, the District Manager recommends this item be tolled to allow the new owner an opportunity to complete the required engineering.

Request: The Board of Supervisors is requested to:

- 1) Approve tolling Mesa Park violation pending completion of re-engineering by new owner.

2025

Failed/Failing Culverts

Italics - letter not sent

Date	Name	Address	Tract	Ditch	Driveway/Primary/Secondary
1/3/2025	Mesa Motocross	9805	Mesa Pk BLvd	P-14	unpermitted modifications
circa 2015	Shrimp Farm			U-23	unpermitted operations
9/24/2025	Ritenour	14000 119th		P-3	Far Bank Clearing
9/24/2025	Smith	12225 91st		P-17	Driveway
10/27/2025	Carpenter	14950 93rd		U-16	Endwall
10/27/2025	Jenkins	14800 93rd		U-16	Endwall
10/27/2025	Stephen	12880 91st		P-17	Secondary Drain
10/27/2025	Roy	14550 95th		U-15	Driveway + cleared far bank
10/27/2025	Tanner	15050 95th		P-17	Endwall
5/12/2025		<i>opp 12555</i>	79	P-23	<i>Dirt plug due to sec drain</i>
5/12/2025		12420	79	P-23	<i>Failing Endwall</i>
5/12/2025		12350	79	P-23	<i>DW runoff into sublat</i>
5/12/2025		13520	81	P-22	<i>Failing DW</i>
5/12/2025		13055	83	P-22	<i>Failing Endwall</i>
5/12/2025		13625	83	P-22	<i>Shoal due to sec. drain</i>
5/12/2025		13695	83	P-22	<i>Failing DW</i>
5/12/2025		13680	85	P-20	<i>failing DW</i>
5/12/2025		13920	85	P-20	<i>failing DW</i>
5/12/2025		<i>opp 13155</i>	85	P-20	<i>New DW</i>
5/12/2025		13910	87	P-19	<i>Failing DW</i>
5/12/2025		13580	87	P-19	<i>Sec. Drain unpermitted</i>
9/22/2025		14355	87	U-19	<i>rusted out culvert</i>
9/22/2025		12225	91	P-17	<i>unpoermitted replacement</i>
10/20/2025		12890	91	P-17	<i>failed secondary drain pipe</i>
10/20/2025		<i>E of 14950</i>	93	U-16	<i>failed endwall</i>
10/21/2025		14480	95	U-16	<i>failed DW pipe near 14480</i>
9/22/2025		12866	105	P-10	<i>6.2024 new drains not to standar</i>
9/22/2025		81st	Willow	P-22	
10/22/2025			109	8	<i>2 open swale connections</i>
10/22/2025		<i>OPP 13850</i>	105	P-10	<i>swale connection</i>
10/22/2025		14350	97	U-14	<i>open swale connection</i>
10/22/2025			95	16	
10/22/2025		14550	95	U-16	<i>failed pipe</i>
10/20/2025			109	16	<i>swale connection</i>
10/20/2025		<i>OPP 13850</i>	109	P-8	<i>swale connection</i>
10/20/2025		13255	105	P-10	<i>swale connection</i>
10/20/2025		12886	105	P-8	<i>swale connection</i>
10/20/2025		14350	97	U-14	<i>swale connection</i>

2024

Failed/Failing Culverts

Italics - letter not sent

Date	Name	Address	Tract	Ditch	Driveway/Primary/Secondary
1/26/2024	Arthur Richard Lyman	13620	81st St.	PL-22	Driveway (shared w/ 13570 81st)
1/26/2024	John W. Anderson	13280	81st St.	PL-22	Endwall (shared w/ 13410 81st)
1/26/2024	Roger C., Jr. & Carolyn K. Payton	13410	81st St.	PL-22	Endwall (shared w/ 13280 81st)
1/26/2024	Barry Anthony & Cynthia S. Lawson	12620	81st St.	PL-22	Endwall
1/26/2024	Bridgette I. and John P. Christoffersen	13570	81st St.	PL-22	Driveway (shared w/ 13620 81st)

2023

Failed/Failing Culverts

Italics - letter not sent

Date	Name	Address	Street	Ditch	Driveway/Primary/Secondary
3/21/2023	Thomas Whittington	12750	79th	P-23	Driveway
8/1/2023	Albert Hadden Jr.	13955	81st	P-22	Driveway
8/1/2023	Bryan & Amy Chisholm	13685	87th	P-19	Driveway
8/1/2023	Christine Ferguson	13805	83rd	P-21	Driveway
8/1/2023	Bryan Hosack	13805	87th	P-19	Driveway
8/1/2023	Julio & Jeanie Pineiro	13205	87th	P-19	Driveway
8/1/2023	William Emick Jr.	13750	83rd	P-21	Driveway
8/8/2023	Peter Ciechanowski	13850	83rd	P-21	Secondary Drain
9/13/2023	Ronald & Diane Mcney	12580	89th	P-18	Secondary Drain
	Roderick Martin Weller	12800	81st	P-22	Driveway
	Clarence E. Hullfish	12490	81st	P-22	Driveway
	Jeanne B. Harkness	124 ???	81st	P-22	
	Jay Axelrod	13520	81st	P-22	Shares culvert with 13480 81st st
	Sheila Gannon	13750	81st	P-22	
	Kolyouchev Roumen Gueorguiev	13830	81st		
	Isaias and Elda Gamez	13055	83rd	P-21	Driveway
	William B. and Karen A. Cheslock	12820	83rd	P-21	Driveway
		12440	83rd	P-21	Driveway
	Jose R. and Johana Avila	12320	83rd	P-21	Driveway (east access)
	Cheryl Shambora and Decarli Anthony	13151	83rd	P-21	
	Bruce E. (Le) Jones	13295	83rd	P-21	
	Rick J. and Tania A. Hill	13475	83rd	P-21	
	William Burdette	13575	83rd	P-21	
	Victor G. and Linda D. H. Bortugno	13855	83rd	P-21	Driveway
	John Chiaraluze	13925	83rd	P-21	Driveway
		13355 +/-	83rd		Driveway
	Jaime and Blanca Zamarripa	13310	85th	P-20	Driveway
	April Holton	12680	85th	P-20	Driveway
	Travis and Jessica Hullfish	12890	85th	P-20	permit status?
		13210 +/-	85th		Unpermitted?
	Lino E. Luna	12725	87th	P-19	Driveway (shares w/ 12795 87th)
	Jesus Hernandez-Serrato	12795	87th	P-19	Driveway (shares w/ 12725 87th)
	Jesus and Maria C. Hernandez	12705	87th	P-19	Driveway (shares w/ 12715 87th)
	Altayeb and Ahlam Shehadeh	12715	87th	P-19	Driveway (shares w/ 12705 87th)
		12550 +/-	87th		Driveway
	Charles E. Smith, Jr.	12225	91st	P-17	Driveway
	Charles Jason Cooper	12555	91st	P-17	Driveway
	John E. and Mary B. Wilson	12727	91st	P-17	Driveway
	Martin Family Survivors Trust	12875	91st	P-17	Driveway

2022**Failed/Failing Culverts***Italics - letter not sent*

Date	Name	Address	Street	Ditch	Driveway/Primary/Secondary
9/13/2022	William H. Gregory	13790	77th	P-24	Secondary - Under Road
9/19/2022	Jenna B. Dean	12875	83rd	P-21	Secondary - Under Road
9/19/2022	Carl Reis	13510	83rd	P-21	Secondary - Under Road
9/19/2022	Miguel Naranjo	13170	85th	P-20	Driveway
9/19/2022	Jacob Travis Fretwell	13950	81st	P-22	Secondary - Under Road
9/19/2022	William E. Ellis	13450	99th	P-13	Driveway
9/20/2022	Sharon Decker	14655	97th	P-14	Secondary - Under Road
9/21/2022	William A Cotgreave	13625	79th	P-23	Secondary - Under Road
9/21/2022	Christopher A. Worthen	14035	79th	P-23	Secondary - Under Road
9/21/2022	Jenna Dean	12875	83rd	P-21	Secondary - Under Road
10/17/2022	Daniel Allen	14855	89th	U-18	Driveway
10/19/2022	Hatel Patel		89th	18	Driveway
12/12/2022	Sandra Lane		91st	17	Secondary - Under Road

FELLSMERE WATER CONTROL DISTRICT
REGULAR BOARD MEETING
November 18, 2025, at 5:30 P.M.
LOCATION: 22 S. ORANGE STREET, FELLSMERE, FLORIDA

Agenda Item No. I.1: Surplus Property Update

Background: The District Manager has reviewed the most recent Property Inventory (circa 2014) and has created a new Property Inventory for use going forward. Unfortunately, some items on the prior list could not be located as noted below. In addition, this agenda item requests approval to designate additional items as surplus as noted below. Finally, research of District minutes uncovered that the draglines and spray truck that are no longer being used has already been declared surplus. The draglines have been discarded or otherwise transferred to other owners, The District Manager will NOT dispose or sell the spray truck at this time. Other items declared surplus will be placed on GovDeals for disposition.

1. New Property Inventory – see attached
2. Items removed from prior Property Inventory (*italic items cannot be found*)
 - a. Bucyrus Erie Dragline, model 22-B – previously disposed
 - b. *Phoenix 2- channel radio*
 - c. Hendrix 1-yard bucket– previously disposed
 - d. *Dodge Truck, W350*
 - e. *GE 2-watt, 2-channel radio*
 - f. *Fail-safe phone system*
 - g. *Cat Excavator, M225*
 - h. *Poulan chain saw*
 - i. *Delphi 16 telephone system*
 - j. *Shop vacuum, wet/dry, model 860*
 - k. *GE refrigerator*
 - l. *Motorola Walkie-Talkie radio*
 - m. Excavator, Liebherr, model A912– previously disposed
 - n. Bucket, Allied 225– previously disposed
 - o. Compressor/dragline– previously disposed
 - p. *Packard Bell 486 system*
 - q. *Mita DC 2355*
 - r. Cat M225 engine– previously disposed
 - s. Cat M225 tracks– previously disposed
 - t. Excavator bucket
 - u. *Manitowak Ice Machine*
 - v. *Brother fax machine*
 - w. *Pentium 4 computer system*
 - x. Excavator M322C– previously disposed
 - y. *Dell computer*
 - z. *Kyocera copy machine*
 - aa. *Dell laptop*
 - bb. *Computer server*
 - cc. *Chemical pump*
3. Additional items for surplus
 - a. Panasonic telephone
 - b. Direct TV module
 - c. Micro-cassette recorder
 - d. Recorder
 - e. Foot pedal (to recorder)
 - f. Battery backup module
 - g. 4 chairs + small file cabinet + computer desk)
 - h. Wifi extender
 - i. Excavator bucket

The prior office equipment has been sold on Govdeals.com for for a profit of \$164.00. Only two items did not sell and have been discarded.

Request: Designate the above noted items as surplus and approve new Property Inventory

LAND

Control #	Item Desc	Date Purchased	Surplus Date	Condition
11-86	Shop Site (0.51ac)	7/29/1986		Good
13-86	Lincoln St Parcel (0.17ac)	1/1/1983		Good
49-86	Office Site (0.11 ac)	7/29/1986		Good

LAND IMPROVEMENTS

Control #	Item Desc	Date Purchased	Surplus Date	Condition
70-05	Metal Roof	2/3/2005	TBD	Fair
59-96	Gas Roof/Enc	7/23/1996	TBD	Poor
29-87	Water Well	4/15/1987	TBD	Poor
28-87	Irrigation System	8/13/1987	TBD	Poor
33-87	Water Refiner	8/13/1987	TBD	Poor

BUILDINGS

Control #	Item Desc	Date Purchased	Surplus Date	Condition
44-88	Shop & Off Bldv	4/26/1988	TBD	Fair
75-10	Carrier AC	9/21/2010	TBD	Operable

EQUIPMENT

Control #	Item Desc	Date Purchased	Surplus Date	Condition
69-03	Invert spray unit	8/13/2003	TBD	Fair
65-01	30 gal sprayer	11/12/2001	TBD	Fair
68-03	F350 Truck	6/18/2003	TBD	Fair
14-86	Office Furniture	6/9/1986		Poor
30-87	Computer Table	5/6/1987	TBD	Poor
36-03	Conf Rm Table	12/24/1987	TBD	Good
16-86	Conf Rm Chairs	4/17/1986	TBD	Fair
37-86	Window Shades	11/24/1987	TBD	Fair
NA	RCA mini-refrigerator	Unknown	TBD	Operable
NA	Ice Machine	Unknown	TBD	Operable
43-88	6" Vise	6/16/1988	TBD	Operable
NA	Stihl Chainsaw	Unknown	TBD	unknown

FELLSMERE WATER CONTROL DISTRICT
BOARD MEETING
November 18, 2025, at 5:30 P.M.
LOCATION: 22 S. ORANGE STREET, FELLSMERE, FLORIDA

Agenda Item No. I.2: Annual Book-keeping

Background: At the September Board meeting, the District Manager informed the Board of Supervisors that double entry book-keeping is required thus requiring a commercial book-keeping software. Quickbooks Online Plus has been purchased on a monthly fee of approximately \$60 and entry of FY24/25 data is being performed by an experienced vetted book-keeper. The selected book-keeper is importing last year's data for \$4,000 and has commenced work. The ongoing use of a book-keeper, also highly recommended by the Auditor, using the same book-keeper is \$1,000 per month. This exceeds the District Manager threshold. Three quotes were sought and two were received. Both are attached for information purposes.

Request: Approve annual contract with Mattice Business for on-going data entry, monthly reporting, and year-end audit support.



MELISSA M. MEDLOCK

CERTIFIED PUBLIC ACCOUNTANT

ENGAGEMENT LETTER

September 23, 2025

Fellsmere Water Control District
109 N. Willow Street
Fellsmere, FL 32948

Dear Steve,

The purpose of this letter is to confirm the accounting services we will perform, and the scope of our engagement. We hope to better meet your expectations of service from our firm by clearly identifying the particular services to be provided.

The following is a list of services that will be provided by Melissa M. Medlock, CPA, P.A., for the period beginning October 1, 2024 through September 30, 2025.

SERVICES TO BE PROVIDED:

- Set-up of QuickBooks file
- Set-up of fund-level accounts using classes and/or jobs
- Recording of beginning balances to tie with FY2024 audited financial statements
- Recording of the 24-25 budget into QuickBooks
- Recording of all activity to the appropriate cost centers
- Reconciling all cash accounts with bank statements
- Recording of year end adjustments
- Assistance with preparing the financial statements for fiscal year ended September 30, 2025 audit
- Support during audit

FEES FOR ABOVE SERVICES

- Fee Range = \$15,000 - \$20,000
- Payable upon receipt

The following is a list of services that will be provided by Melissa M. Medlock, CPA, P.A., for the period beginning October 1, 2025 through September 30, 2026.

SERVICES TO BE PROVIDED:

- Maintenance of QuickBooks file
- Maintenance of fund-level accounts using classes and/or jobs
- Recording of monthly activity to the appropriate cost centers
- Reconciling of all bank accounts monthly
- Reconciling all cash accounts with bank statements
- Preparation of monthly financial statements and associated schedules
- Analysis of monthly financial statements compared to budget
- Recording of year end adjustments
- Assistance in completing the financial statements for auditors at year end

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- Assistance in preparing annual budget and inputting into QuickBooks
- Completion of 1096/1099s for the year ended December 31, 2025

FEES FOR ABOVE SERVICES

- Fee = \$1,350 per month
- Payable upon receipt

PRIVACY POLICY

CPAs, like all providers of personal financial services, are now required by law to inform their clients of their policies regarding privacy of client information. CPAs have been and continue to be bound by professional standards of confidentiality that are even more stringent than those required by law. Therefore, we have always protected your right to privacy.

We collect nonpublic personal information about you that is provided to us by you or obtained by us with your authorization. For current and former clients, we do not disclose any nonpublic personal information obtained in the course of our practice except as required or permitted by law. Permitted disclosures include, for instance, providing information to our employees, and in limited situations, to unrelated third parties who need to know that information to assist us in providing services to you. In all such situations, we stress the confidential nature of information being shared.

ELECTRONIC COMMUNICATION

In the interest of facilitating our services to you, we may communicate by facsimile transmission or send electronic mail over the internet. Such communications may include information that is confidential to you. While we will use our best efforts to keep such communications secure in accordance with our obligations under applicable laws and professional standards, you recognize and accept that we have no control over the unauthorized interception of these communications once they have been sent, and you consent to our use of these electronic devices.

CLIENT RESPONSIBILITIES

You are responsible for management decisions and performing all management functions, which include but are not limited to: adequate insurance coverage, calculation of amounts for employee payroll deductions for health insurance and, administration of pension eligibility, and verification of accounts payable amounts, and for designating an individual with suitable skill, knowledge, or experience to oversee any bookkeeping services, tax services, or other services we provide. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services. You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities. We will not audit or otherwise verify the data you submit, although we may ask for some clarification. This engagement is limited solely to bookkeeping and tax services as listed above. Other accounting services are available for additional charges.

None of the services can be relied on to detect errors, fraud, or illegal acts that may exist. However, we will inform the appropriate level of management of any material errors and of any evidence or information that comes to our attention during the performance of our services, that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our services regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement. We have marked the frequency of the services that we expect to provide. Please review the information above and make any changes necessary.

OUR FEE

Our fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the work performed. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before

we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Agreed to and Accepted by:

Steve Parentela

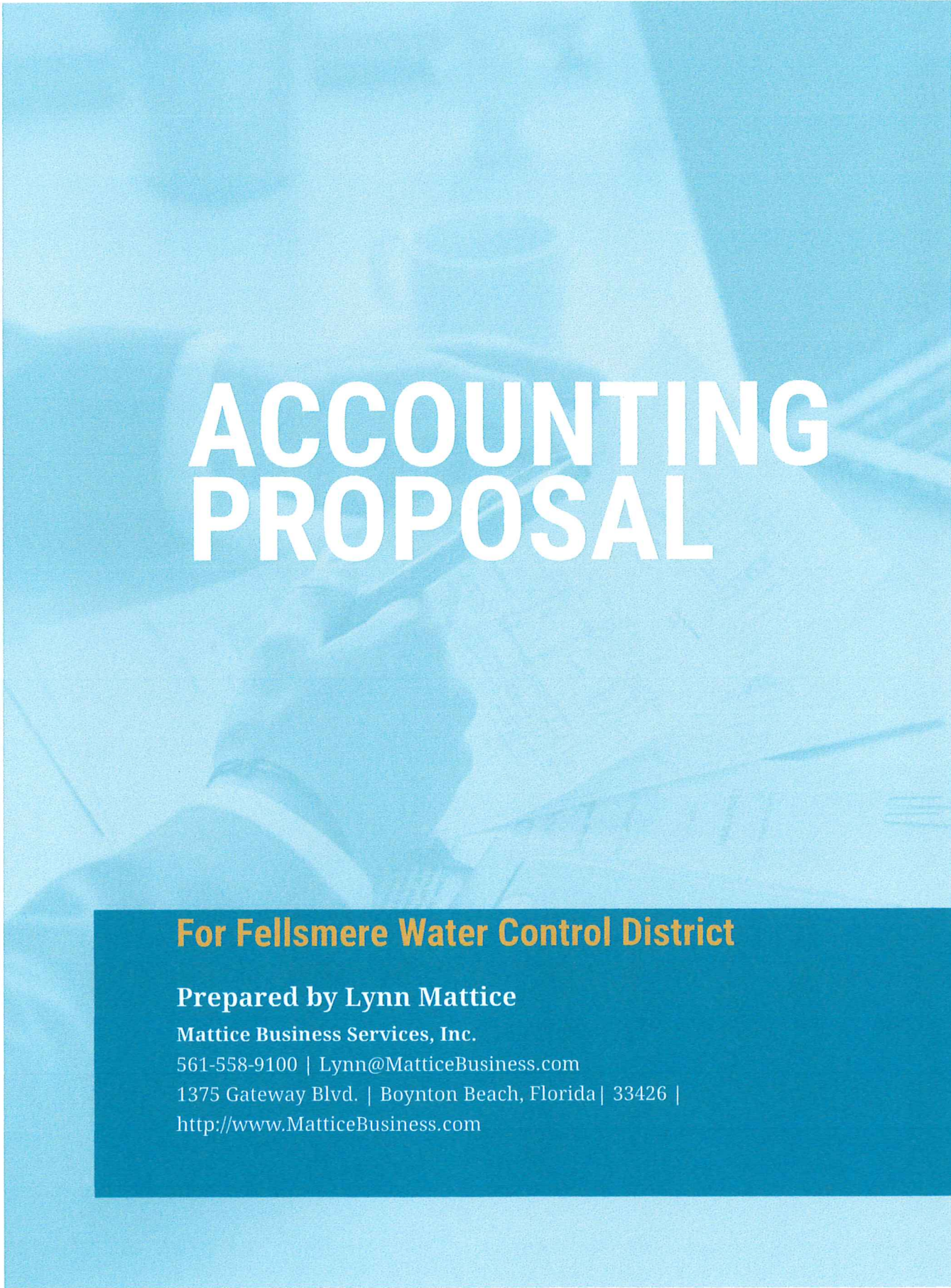
Date: _____

Agreed to and Accepted by:

Melissa M. Medlock

Melissa M. Medlock, CPA, P.A.

Date: 9/23/25



ACCOUNTING PROPOSAL

For Fellsmere Water Control District

Prepared by Lynn Mattice

Mattice Business Services, Inc.

561-558-9100 | Lynn@MatticeBusiness.com

1375 Gateway Blvd. | Boynton Beach, Florida | 33426 |

<http://www.MatticeBusiness.com>

COVER LETTER

MARK MATHES
FELLSMERE WATER CONTROL
DISTRICT
109 N WILLOW STREET
FELLSMERE, FLORIDA

REGARDING:
PROPOSAL TO PROVIDE
PROFESSIONAL
ACCOUNTING, CONSULTING
AND FINANCIAL
MANAGEMENT SERVICES

Dear Mark,

Mattice Business Services, Inc. is pleased to present this proposal to provide professional accounting, consulting and financial managements services to Fellsmere Water Control District. Our experience in providing accounting services in Florida over the last 25 years, provides us with a solid understanding of your business environment and needs.

We have developed this package that follows with Fellsmere Water Control District in mind, providing information that is most relevant to your current business needs.

If you are interested in any additional information, do not hesitate to contact us. We look forward to serving you.

Sincerely,

Lynn Mattice
Certified QuickBooks ProAdvisor

ABOUT US

With more than 25 years of service, Mattice Business Services, Inc. is focused on providing our clients advice on bookkeeping, accounting and consulting services that reflect their needs.

Our firm is one of the leading bookkeeping firms in the area. By combining our expertise, experience and the energy of our staff, each client receives close personal and professional attention.

Our high standards, service and specialized staff spell the difference between our outstanding performance, and other bookkeeping firms. We make sure that every client is served by the expertise of our whole firm.

Client Experience

Some of our related client experience includes:

Physicians
Attorneys
Architects
Realtors

Event Planners
Non-Profits
Restaurants
Distributors

MEET OUR TEAM

As our client your engagement would be led by Lynn Mattice. Lynn Mattice is backed by a team of dedicated and seasoned professionals, who have a combined 50 years experience.

Lynn Mattice

Lynn Mattice, Accountant & President, originally from Connecticut, has over 35 years of accounting experience. Her experience in South Florida includes 7 years in CPA firms, 2 years as Director of Operations of a payroll processing company and 3 years as a controller of a \$50M distribution company. Lynn founded Mattice Business Services, Inc. in 1999. She has been a Certified QuickBooks® ProAdvisor since 1999 and became a Certified QuickBooks® Advanced ProAdvisor in May 2007, and is also a Florida Notary.

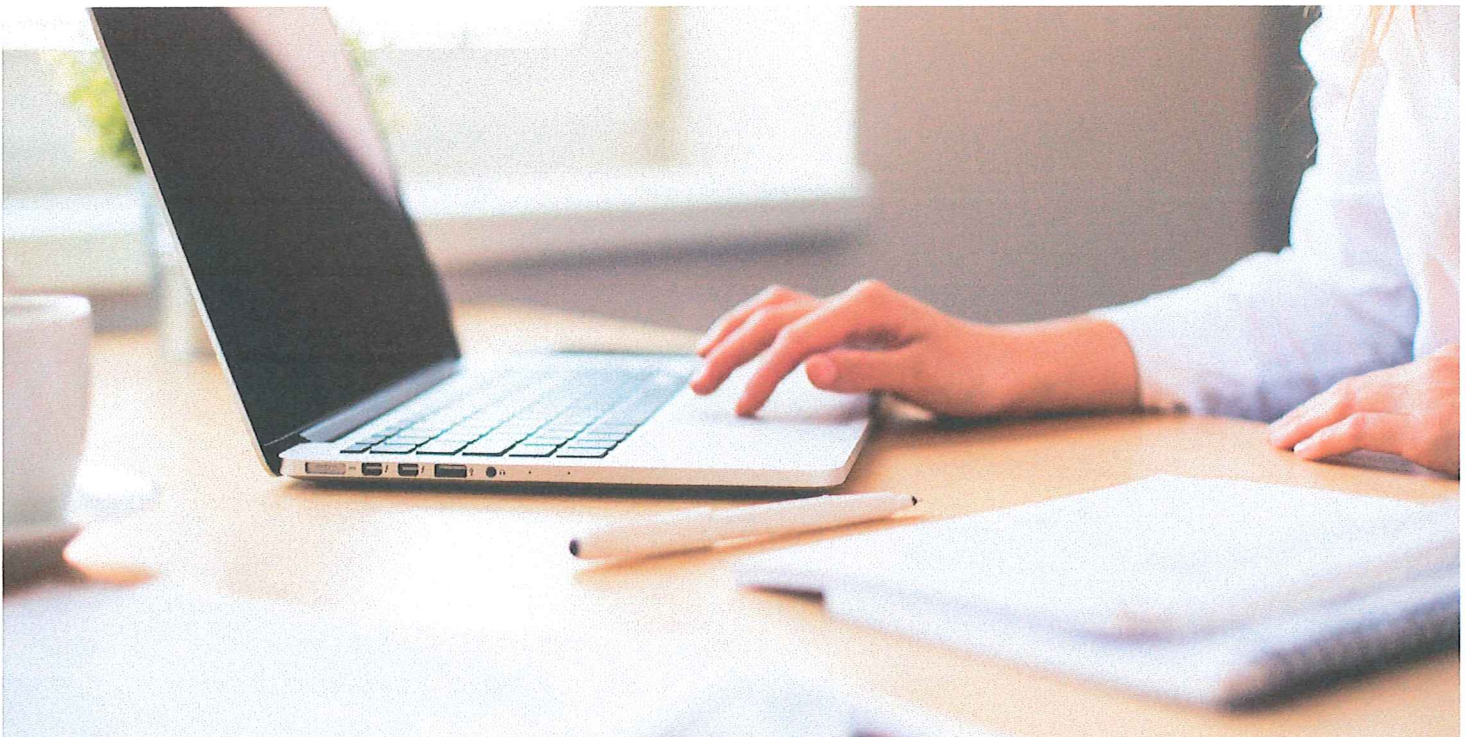
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PROJECT SUMMARY

Fellsmere Water Control District is interested in securing an accounting partner to assist with restructuring the bookkeeping and accounting reporting in QBO and downloading all transactions into the company data file for Fiscal Year Ending 9-30-25 and ongoing monthly services to keep the books up to date.

Goals of the Project

- Increase operational efficiency and production
- More accurate timely reporting
- Better accounting software
- Cash management control
- Online software for easy access



PROPOSAL

Mattice Business Services, Inc. will help Fellsmere Water Control District move to a comprehensive transaction management service build on the QuickBooks platform. This move will allow for all bookkeeping and accounting functions to be seamlessly accessible as well as provide complete customer data access.

QuickBooks Set Up and Catch Up

- Edit the Chart of Accounts to match the District's accounts
- Enter 9/30/24 ending balances from CPA/Tax return or Audit
- Enter beginning balances for Balance Sheet to include Fixed Assets and Liabilities
- Utilize Online Banking download feature for both the bank account and credit card to enter all transactions from October 1, 2024 through September 30, 2025. Initially, this will require some time to get all of the vendors set up in QBO
- Reconcile bank account, credit card account, leases payable, cash advances and any other asset or liability accounts that require reconciliations.

Monthly Bookkeeping

- Utilize Online Banking download feature for both the bank account and credit card to enter all transactions beginning with the month of October 2025 and continuing on a monthly basis.
- Reconcile bank account, credit card account, leases payable, cash advances and any other asset or liability accounts that require reconciliations.
- Create monthly Profit and Loss and Balance Sheets and make them available to all users in QBO.
- Work with CPA Firm at year end by providing all required reports to aid in the preparation of the audit and the 990.



PROPOSAL

What We Won't Do

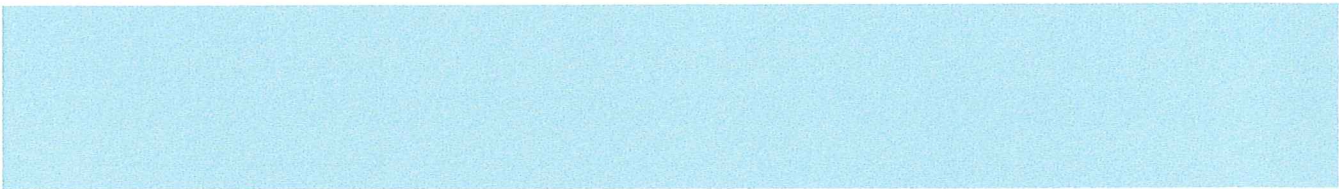
We will make no audit or other verification of the data you submit. We may provide reports that contain portions of financial information; these reports are for internal management use only. We will not provide any audited financial statements and will not perform any compilation, review or audit of any of the financial information. We do not at any time provide legal services of any type. We have not been requested to discover misrepresentations, fraud, illegal acts, or theft but will make you aware of anything out of the ordinary that we feel needs to be brought to your attention. Therefore, have not included any procedures designed or intended to discover such acts, and you agree we have no responsibility to do so.

When We'll Do It

This engagement will begin as soon as this agreement is signed and returned to our office and will continue on an as needed basis or until either party terminates the agreement with a 60-day notice. This engagement is made on a best-efforts basis. You further agree that, should you be approached by a person who is or has been an employee or independent contractor of Mattice Business Services, Inc., beginning with the period described above, you will not offer to nor employ or retain as an independent contractor or agent any such person for a period of 2 years following the termination of this agreement.

Hardware and Software Warranties

During the course of the engagement, we may recommend a purchase and installation of computer or technological hardware, software, communications, or services by your company. Warranties, to the extent they exist, are provided only by the manufacturer/vendor of those computer products.



Services Outside the Scope of this Letter

You may request that we perform additional services at a future date not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope and estimated cost of these additional services. Engagements for additional services will necessitate that we issue a separate engagement letter to reflect the obligations of both parties.

Confidentiality

All information seen or heard regarding a client's business or personal information will be kept strictly confidential.

SERVICE & PRICING

Our fees are based on the value of the services provided and scope of work.

Mattice Business Services, Inc. provides the following proposal based on the project summary provided:

Description	Fee	Qty	Price
☐ QuickBooks Catch Up Work Set Up (as described above)	\$4,000	1	\$4,000
☒ QuickBooks Ongoing Monthly Fee	\$1,000	1	\$1,000
Total			\$1,000

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NEXT STEPS

Project Kick-Off / Requirements Documentation

Please be sure that this document is signed and you have provided the ACH information as well.

We believe we have almost all of the required documents to get started. We may request additional information from you.

Once this proposal is signed by you, we will collect the fees for the catch up project up front via ACH. Monthly work is billed on the first of each month for the prior month's work. For example, November 1 you would be charged for the October input and reconciliations.

Ongoing

Provide monthly services as agreed upon in the contract.

 SIGNATURE
Lynn Mattice

 SIGNATURE
Mark Mathes

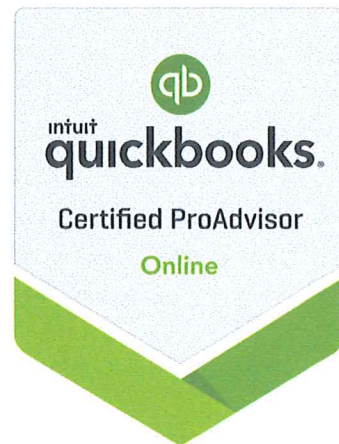
CONTACT US

Mattice Business Services, Inc. are very interested in working with Fellsmere Water Control District and would love to set up a meeting with you to answer any questions you may have and determine the next steps in this process.

Lynn Mattice

**Certified QuickBooks ProAdvisor
Mattice Business Services, Inc.**

561-558-9100 | Lynn@MatticeBusiness.com
1375 Gateway Blvd. | Boynton Beach, Florida 33426
<http://www.MatticeBusiness.com>



FELLSMERE WATER CONTROL DISTRICT
REGULAR BOARD MEETING
November 18, 2025, at 5:30 P.M.
LOCATION: 22 S. ORANGE STREET, FELLSMERE, FLORIDA

Agenda Item No. K.1: New York Ditch Grant Memorandum of Understanding with City of Fellsmere

Background: At the August 12, 2025 workshop, the Board of Supervisors directed an application be submitted to enlarge Sublateral P-14 (New York Avenue/97th). Unfortunately, after further research of the grant requirements for the CDBG-DR Hurricane Milton grant, Special Districts are not allowed as the primary applicant. Consequently, the District Manager reached out to the City of Fellsmere to see if they wish to be the primary applicant with FWCD being the grant administrator. The City was successful in submitting an application. This agenda item is to set for the administrative responsibilities of both parties if the grant is awarded.

The application is for \$1,235,162.35 in CDBG-DR funds under the Rebuild Florida 2023 & 2024 Storms Infrastructure Repair Program. The proposed project would expand the New York Avenue drainage ditch between Willow Street and Park Lateral, replace failing culverts, stabilize ditch banks, and incorporate stormwater best management practices. This project directly addresses flooding documented during Hurricane Milton (October 2024), improves public safety and emergency access, and benefits a service area that includes a majority of low- to moderate-income households.

A grant consultant has been engaged by the City to help prepare the application and, if awarded, manage the grant. There is no charge for the application preparation if the grant is not received. If the grant is received, up to 5% of the grant award can be used to the grant consultant's fee.

The preparation of the design plans are requested to be funded by the grant resulting in zero out-of-pocket costs to the District or the City.

In essence, the FWCD will perform design engineer selection, plan review during development, and construction engineering inspection during the construction. Since all costs are covered by the grant, no funds are required from City of FWCD. If an overage develops, value engineering will be performed to bring project back into budget.

Request: Approve memorandum of Understanding.

MEMORANDUM OF UNDERSTANDING (MOU)
Between the City of Fellsmere and the Fellsmere Water Control District
For the New York Avenue/97th Street Sub-Lateral Drainage Improvements Project

This Memorandum of Understanding (“MOU”) is entered into by and between the City of Fellsmere, Florida (“City”), a municipal corporation and unit of general local government eligible to apply for CDBG-DR funding, and the Fellsmere Water Control District (“FWCD”), a special district organized under Florida law.

1. Purpose

The purpose of this MOU is to establish cooperation between the City and FWCD for the planning, implementation, and long-term maintenance of the New York Avenue/97th Street Sub-Lateral Drainage Improvements Project. The City will serve as the official subrecipient applicant to FloridaCommerce under the Rebuild Florida 2023 & 2024 Storms Infrastructure Repair Program (IRP). FWCD will provide technical support and ongoing maintenance to ensure long-term effectiveness of the improvements.

2. Roles and Responsibilities

City of Fellsmere shall:

- A. Serve as the official applicant and sponsor for the IRP grant.
- B. Administer the grant in compliance with all HUD CDBG-DR and FloridaCommerce requirements.
- C. Oversee project delivery, ensure reporting compliance, and coordinate with FWCD on construction activities.

Fellsmere Water Control District shall:

- A. Procure engineering, design, and construction services in accordance with state and federal procurement regulations.
- B. Provide Construction Engineering Inspection services during construction.
- C. Provide technical consultation and coordination during design and construction to ensure consistency with FWCD drainage standards.
- D. Assist with permitting and approvals under FWCD’s jurisdiction.
- E. Upon completion, assume primary responsibility for operations and maintenance of the improved ditch system.
- F. Provide letters of support and documentation demonstrating FWCD’s commitment to partnership and long-term stewardship.

3. Term and Termination

This MOU shall become effective upon execution by both parties and shall remain in effect until project completion and the transfer of maintenance responsibilities to FWCD. Either party may terminate this MOU with thirty (30) days’ written notice to the other party.

4. General Provisions

- A. Nothing in this MOU creates a financial obligation on FWCD or the City of Fellsmere for project construction costs; all construction funding shall be provided through the IRP grant.
- B. Nothing in this MOU creates a financial obligation on FWCD or the City of Fellsmere for grant administration beyond staff time; all grant administration funding shall be provided through the IRP grant.
- C. Nothing in this MOU creates a financial obligation on FWCD or the City of Fellsmere for engineering, design, and construction engineering inspection; all engineering and design funding shall be provided through the IRP grant.
- D. This MOU demonstrates intergovernmental cooperation and commitment to the long-term success of the project, as required by IRP scoring and program guidelines.

5. Signatures

CITY OF FELLSMERE, FLORIDA

By: _____
Jessica Salgado, Mayor

Date: _____

Attest: _____
Maria Suarez-Sanchez, City Clerk, CMC, RMLO, Custodian of Public Records

FELLSMERE WATER CONTROL DISTRICT

By: _____
Greg Nelson, President

Date: _____

RESOLUTION 2026-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE FELLSMERE WATER CONTROL DISTRICT APPOINTING TIMOTHY DOOLEY AND STEVEN PARENTELA AS SIGNORS ON THE DISTRICT BANK ACCOUNTS AND PROVIDING AN EFFECTIVE DATE.

Whereas, the Fellsmere Water Control District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 298, Florida Statutes, and situated entirely within Indian River County, Florida; and

Whereas, new Supervisors were appointed or elected to replace prior Supervisors; and

Whereas, the District has an established local bank account for the District; and

Whereas, the District's Board of Supervisors desires to appoint Timothy Dooley and Steven Parentela, as signors on the account and to rescind all prior permissions for John Kurtz and Richard Carnell.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE FELLSMERE WATER CONTROL DISTRICT THAT:

Section 1. timothy Dooley and Steven Parentela shall be appointed as signors on the account.

Section 2. All prior authorizations for John Kurtz and Richard Carnell as signors on the account are hereby rescinded.

Section 3. This Resolution shall take effect upon passage and shall remain in effect unless rescinded or repealed.

Passed and adopted this 18th day of November 2025.

Attest:

Fellsmere Water Control District

Secretary

President, Board of Supervisors

FELLSMERE WATER CONTROL DISTRICT
REGULAR BOARD MEETING
November 18, 2025, at 5:30 P.M.
LOCATION: 22 S. ORANGE STREET, FELLSMERE, FLORIDA

Agenda Item No. K.3: Review of City of Fellsmere Water Line Permit Conditions

Background: The Fellsmere Water Control District (FWCD) issued a permit to the City of Fellsmere for placement of a water line parallel and within the district right-of-way (ROW) along 97th Street. The FWCD waived the \$1,200/mile annual payment to the district in exchange for the city maintaining Ditch 14 as an in-kind service fee. Since approval in 1994, the City has failed to maintain the ditch. Total distance is 0.3 miles through 2007 and 1.3 miles since that time.

The City of Fellsmere has expressed a desire to swap the portion of 97th to be maintained by the City to the portion of 97th lying west of Myrtle Street. The reason is because the desired portion drains the historic city center of Fellsmere. A draft Memorandum of Understanding (MOU) is attached for consideration.

The portion of 97th lying east of Willow may still be initially restored by the City via an expected grant to replace the prior grant that expired for this same purpose. This grant includes construction of a new rock/dirt road for the balance of the street including turning south at the district's East Boundary to tie into CR512 as well as rebuilding the East Boundary levee in this area and constructing some large flood mitigation areas. Upon completion of the restoration, the City request the district maintain this ditch in perpetuity.

The permit condition to forgo payment of the linear use fee in exchange for maintenance of 97th, based on conditions set forth above, would continue to be waived as long as the City maintains the portion of 97th west of Myrtle.

Interlocal Agreement has been sent to the City for their approval.

Recommendation: Approve MOU to allow the City of Fellsmere to maintain 97th Street sublateral from Myrtle Street west to Park Lateral and continue to abate the annual fee for the linear use of the district ROW. For information purposes, if payment had been required in lieu of city maintenance since original installation, the payments would have been as follows:

1994-2007	8 year	0.3 miles	\$2,880.00
2007-2025	18 years	1.3 miles	\$28,080.00
		TOTAL	\$30,960.00

Request: Approved MOU and abate the annual fee for the linear use of the district ROW as long as City maintains 97th west of Myrtle Street.

MEMORANDUM OF UNDERSTANDING (MOU)
Between the City of Fellsmere and the Fellsmere Water Control District
For 97th Street Sub-Lateral PL-14 Maintenance

This Memorandum of Understanding ("MOU") is entered into by and between the City of Fellsmere, Florida ("City"), a municipal corporation and unit of general local government, and the Fellsmere Water Control District ("FWCD"), a special district organized under Florida law.

1. Purpose

The purpose of this MOU is to establish cooperation between the City and FWCD for perpetual maintenance of 97th Street Sub-Lateral PL-14 west of Myrtle Street.

2. Roles and Responsibilities

City of Fellsmere shall:

- A. Maintain 97th Street Sublateral P-14 from Myrtle Street to the west outfall at Park Lateral. Maintenance to include sublateral profile, sumps at each end of driveway and roadway pipes, and removal of overhanging limbs and shrubs or trees on near side bank to allow access for aquatic weed sprays. Near side bank defined as the sublateral bank nearest the defined maintenance path. Standard of performance shall be:
 - a. No near bank trees, shrubs, or saplings;
 - b. All overhanging limbs maintained to far side toe of slope from bottom of ditch to a height of 15' above elevation of near side bank;
 - c. Flow line of water shall be re-established from culvert invert to culvert invert and shall be maintained free of shoals and other obstructions;
 - d. Near-side maintenance path shall be maintained free of trees, shrubs, or saplings for a minimum distance of 25' from top of bank and shall be mowed at least twice per year;
 - e. Sumps on each side of every driveway or roadway pipe shall be established and maintained in accordance with Exhibit 1 to this Agreement;
 - f. Washouts or other sloughing of the near or far side bank shall be repaired in accordance with Exhibit 2 of this Agreement; and
 - g. Notice to District shall be provided for any evidence of failed private pipes.
- B. The City of Fellsmere is not required to replace private pipes belonging to others but may, at their discretion.
- C. Maintain insurance in accordance with Exhibit 3 naming the Fellsmere Water Control District as additional insured.

Fellsmere Water Control District shall:

- A. Abate the annual payment for linear use of right-of-way for as long as the City is in compliance with this Agreement. Failure to comply will be result in the issuance of a

Demand Letter from the District allowing reasonable time to come into compliance. Failure to do so will result in the District performing maintenance and invoicing the City for costs plus 15%.

3. Term and Termination

This MOU shall become effective upon execution by both parties and shall remain in effect until cancelled by either party. Either party may terminate this MOU with thirty (30) days' written notice to the other party. Upon termination, the City will be obligated to pay the District the annual fee required for linear use of right-of-way.

4. General Provisions

A. This MOU demonstrates intergovernmental cooperation and commitment to the long-term sustainability of the Sublateral PL-14.

5. Signatures

CITY OF FELLSMERE, FLORIDA

By: _____
Jessica Salgado, Mayor

Date: _____

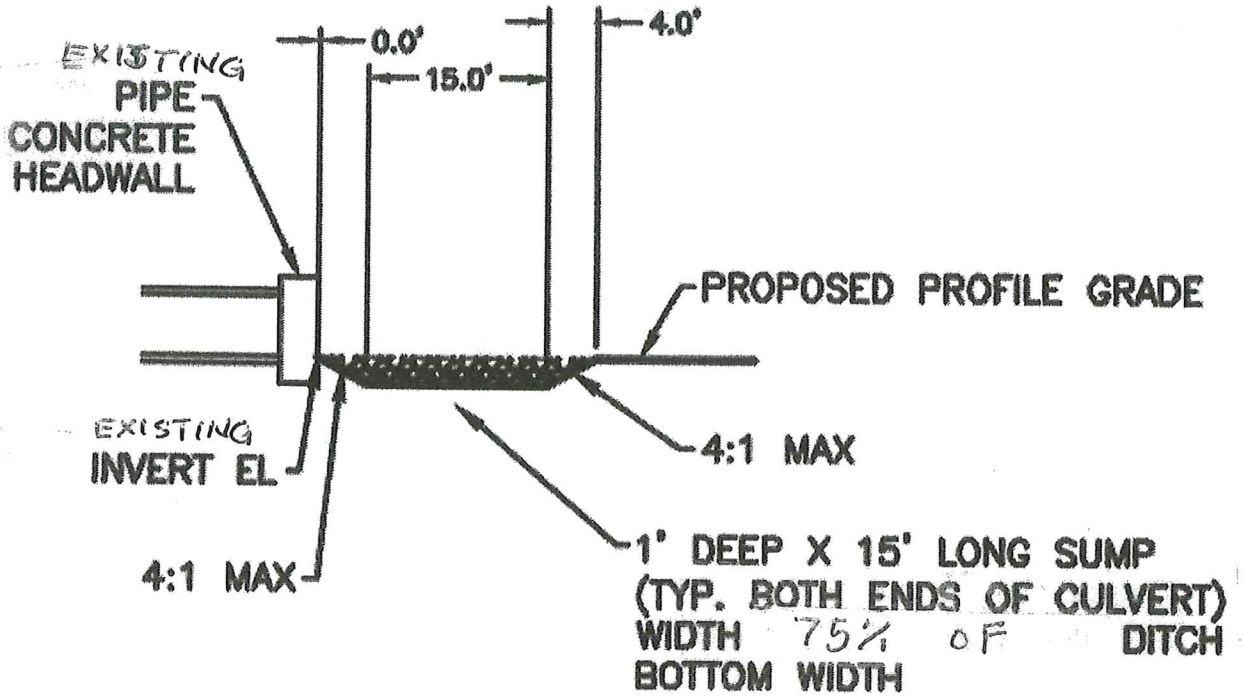
Attest: _____
Maria Suarez-Sanchez, City Clerk, CMC, RMLO, Custodian of Public Records

FELLSMERE WATER CONTROL DISTRICT

By: _____
Greg Nelson, President

Date: _____

EXHIBIT # 1



FELLSMERE
WATER CONTROL DISTRICT

SUMP DETAIL

YEAR 2026 TYPICAL MAINTENANCE SECTION

JOB NO: [REDACTED]

SCALE: N.T.S.

DRAWN BY: [REDACTED]

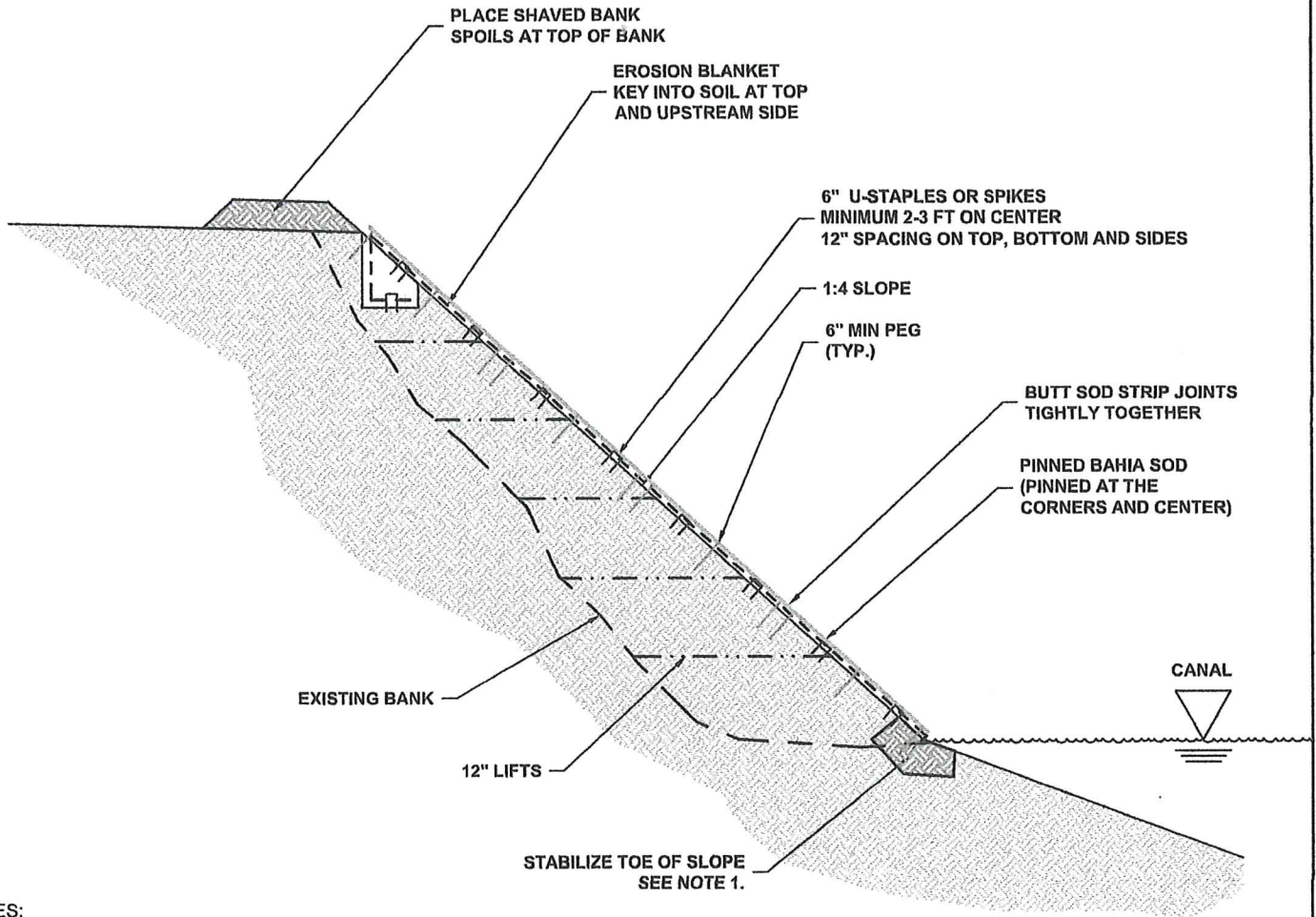
DATE: 10/16/2025

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EXHIBIT # 2

INSTALLATION NOTES:

1. DIG A SHALLOW 6 INCH WIDE BY 6 INCH DEEP TRENCH ALONG THE TOP OF THE SLOPE AND UPSTREAM EDGE OF FABRIC.
2. PLACE THE EDGE OF BLANKET IN THE TRENCH; SECURE EVERY 12 INCHES AND BACKFILL.
3. PLACE THE BLANKET OVER THE BED AND ANCHOR USING STAPLES OR OTHER STAKES TO ANCHOR THE BLANKET EVERY 2-3 FEET ON CENTER IN A DIAMOND PATTERN.
4. STAPLE THE TOP, BOTTOM AND SIDES EVERY 12" MINIMUM,
5. UPSTREAM AND DOWNSTREAM BLANKETS SHALL OVERLAP AT LEAST 12".



NOTES:

1. REMOVE EXISTING SOIL FROM PROPOSED TOE OF SLOPE TO A MINIMUM OF 6 INCHES INTO EXISTING BANK TO A DEPTH OF 12 INCHES AND FILL WITH COMPACTED SOIL (SEE NOTE 2).
2. SOILS SHALL BE COMPACTED TO NOT LESS THAN 95 PERCENT OF THE MAXIMUM DENSITY AT OPTIMUM MOISTURE CONTENT IN ACCORDANCE WITH MODIFIED (ASTM D-1557) PROCTOR DENSITY
3. REMOVE ALL VEGETATION FROM EXISTING SLOPED BANK.
4. PLACE SUCCESSIVE 12 INCH LIFTS OF COMPACTED SOIL (SEE NOTE 2) EXTENDING FROM PROPOSED SLOPE/BANK TO EXISTING BANK.
5. SHAVE COMPACTED SOIL (SEE NOTE 2) TO FINAL DESIRED SLOPE.
6. PLACE ALL SOILS ON TOP OF BANK AS BERM.



**CULPEPPER &
TERPENING INC**

2980 SOUTH 25th STREET • FORT PIERCE, FLORIDA 34981
PHONE 772-464-3537 • FAX 772-464-9497 • www.ct-eng.com
STATE OF FLORIDA BOARD OF PROFESSIONAL
ENGINEERS AUTHORIZATION NO. 4286

DETAIL: 2

FELLSMERE
WATER CONTROL DISTRICT

BANK RESTORATION

VEGETATED EROSION CONTROL BLANKET

JOB NO: 25-071.002

SCALE: N.T.S.

DRAWN BY: AWILLIAMS

DATE: 10/16/2025

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SECTION 5. INSURANCE.

A. The City shall maintain throughout the term of this Agreement the following insurance:

- (1) Worker's Compensation Insurance in accordance with the laws of the State of Florida.
- (2) Commercial General Liability Insurance covering the City's legal liability for bodily injuries, with limits of not less than \$1,000,000 combined single limit bodily injury and property damage liability, and covering at least the following hazards:
 - (i) Independent Contractors Coverage for bodily injury and property damage in connection with any subcontractors' operation.
- (3) Employer's Liability Coverage with limits of at least \$1,000,000 (one million dollars) per accident or disease.
- (4) Automobile Liability Insurance for bodily injuries in limits of not less than \$1,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by the City of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.

B. The District shall be named as additional insured. The City shall furnish the District with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverage, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida.

C. If the City fails to have secured and maintained the required insurance, the District has the right but not the obligation to secure such required insurance in which event the City shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.

FELLSMERE WATER CONTROL DISTRICT
SPECIAL BOARD MEETING
November 18, 2025, at 5:30 P.M.
LOCATION: 22 S. ORANGE STREET, FELLSMERE, FLORIDA

Agenda Item No. K.4: District Contraction

Background: At the September 2025 Board of Supervisors' Meeting, the Board approved moving forward with exploring the concept of contracting the district with Fellsmere Joint Venture (FJV) owned lands (and related property) separating from the FWCD. In addition, FJV would also seek the creation of a new 298 district over the FJV lands. Each district would be independent of the other and have its own Board of Supervisors. As part of this exploration, two draft documents are being prepared to aid in the discussion: 1) draft legislation to reduce the size of the FWCD and 2) a draft Interlocal Agreement that, if the legislation were approved, would then be approved by the two respective districts outlining how the shared resources would be addressed.

As of the writing of this agenda item, a local legislative sponsor has not been obtained. This item is a placeholder to discuss the current status at time of meeting and summarize any directions received from local legislators.

Minutes from the October 7th special meeting summarize the understanding of transition as follows:

- Reserves to FWCD;
- Dirt stockpile to FWCD;
- Public records to both parties;
- Cost sharing for canals by designated maintenance areas;
- Office/machine/ROW stay with FWCD;
- Lease for machine and temporary labor and any private contractors to FWCD;
- Administrator to no longer be with FWCD;
- Each district responsible for creation of their own budget;
- Permit approvals and maintenance for shared facilities in writing;
- State Park still in FWCD;
- Water Control Plan by FWCD once split is done; and
- Reimbursement with cap for landowner legal representation.

President Nelson concurred with the summary.

Request: Based on considerations of status to date, to proceed with District Contraction or not.

FELLSMERE WATER CONTROL DISTRICT
REGULAR BOARD MEETING
November 18, 2025, at 5:30 P.M.
LOCATION: 22 S. ORANGE STREET, FELLSMERE, FLORIDA

Agenda Item No. L.1: FY2024/2025 Year-End Budget Amendment

Background: Year-end budget amendments are performed to align the budget to actual expenses because during the year some line items are underspent and others are overspent. In most cases, this year included, the total expenditures are less than the budgeted amount allowing the budget amendment to be adopted by simple resolution – no public hearing or notice required. A summary of various line items are provided below.

- Tax Revenue – exceeded budget by nearly \$50,000.
- Permits & Other Revenue exceeded \$18,000.
- 5002 – Website – exceed budget due to unexpected need to rebuild website.
- 5013 – Legal & Professional – exceed budget due to change of District Attorney and higher than expected utilization.
- 5015 – Engineering – exceed budget due to increased utilization and offset by permit revenues.
- 5079 – Postage – exceeded budget due to Landowner Meeting mailing.
- 5082 – Maint. Bldg. & Grounds – exceeded budget due to tree care at Office/Shop.
- 5083 – Utilities – under budget due to more accurate accounting of utilities.
- 5086 – Telephone - under budget due to more accurate accounting of telephone expenses.
- 5123 – Workers Comp – placed both employees under this line item – overall on budget.
- 4003 – Contract Mechanical – substantially under budget because this year's lease payment was made in prior fiscal year.
- 4040 – Canal Ditch Maint. – substantially under budget due to Park Lateral bank restoration placed on hold due to gopher tortoises.
- 4122 – State Retirement – substantially under budget due to budget miscalculation.
- 4131 – Equipment R&M – exceed budget due to repairs throughout the year.
- 4133 – Gas & Oil – exceed budget due to constant use of machine.

Overall, expenses were \$122,126 less than budgeted amount, and as a result, no reserves were used for FY2024/2025 budget; however, prior year Accounts Payable for FY23/24 were paid from arrears during FY24/25, as is customary. Generally, Accounts Payable should be equal or less than the amount expenses were less than budget. FY23/24 excess earnings over expenditures was \$121,463 per the FY23/24 Audit. With an Accounts Payable for FY23/24 being \$238,213.97 (actual), an overage for FY23/24 of \$116,751 was paid from reserves. Please note, the FY23/24 final amended budget showed \$146,576 from Reserves indicating that even in FY23/24, the final expenditures were less than budget.

For FY2024/2025, Accounts Payable are estimated to be \$9,641.04, which is less than the excess revenue over expenditures of \$122,126. Due to rounding, the final budget numbers vary from actual expenditures.

Request: Approve Resolution 2026-01.

RESOLUTION NO. 2026-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE FELLSMERE WATER CONTROL DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FISCAL YEAR 2024/2025 BUDGET ("AMENDED BUDGET"), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors of the Fellsmere Water Control District ("District") is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget to address year-end variances in the approved budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE FELLSMERE WATER CONTROL DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2024/2025 attached hereto as Exhibit "A" is hereby approved and adopted.

Section 2. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 18th day of November 2025.

ATTEST:

**FELLSMERE
WATER CONTROL DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

AMENDED BUDGET
FELLSMERE WATER CONTROL DISTRICT
FISCAL YEAR 2024/2025
OCTOBER 1, 2024 - SEPTEMBER 30, 2025
Amendment #2

	FISCAL YEAR 2024/2025 Amended 1/9/25 Budget	FISCAL YEAR 2024/2025 Final Amended Budget	COMMENTS
REVENUES			
3100 Tax Revenue	713,054	762,116	Assessment Revenue less discounts
3600 Revenue Other (permit charges and other)	0	18,488	Increase to reflect actual revenue
3101 Direct Bill	56,139	58,956	Increase to reflect actual payment
3200 Interest Income	1,800	5,327	Increase to reflect actual revenue
3900 Carry forward from reserves	149,318	0	Budgeted use of Reserves not required
3101 Tax Collector Fee (adjustment to income)	-14,261	-1,502	Reduce to reflect actual discounts
3102 Discounts Early Pay (adjustment to income)	-28,522	-24,991	Reduce to reflect actual discounts
TOTAL REVENUES	877,528	818,394	
ADMINISTRATIVE EXPENDITURES			
5090 Office Supplies	2,000	2,039	Increase to reflect actual charges
5002 Website Management	2,200	8,817	Increase to reflect actual charges
5003 Miscellaneous	2,500	2,822	Increase to reflect actual charges
5013 Legal and Professional	16,000	50,814	Increase to reflect actual charges
5014 Insurance - Admin	18,000	17,842	Reduce to reflect actual charges
5015 Engineering	20,000	31,064	Increase to reflect actual charges
5016 Audit Fees	12,200	12,200	No Change
5017 Management Fees	2,000	2,000	No Change
5018 Bank Service Charge	250	861	Increase to reflect actual charges
5019 Conversion Consultant	0	0	No Change
5037 Transportation - Admin	2,500	1,807	Reduce to reflect actual charges
5053 Property Appraiser Fees	1,800	1,800	No Change
5074 Property Taxes	950	936	Reduce to reflect actual charges
5076 Licenses/Permits	675	249	Reduce to reflect actual charges
5077 Memberships	2,000	2,000	No Change
5078 Legal Advertising	1,500	2,303	Increase to reflect actual charges
5079 Postage	750	4,348	Increase due to LO mtg mailing
5082 Maintenance Buildings & Grounds	4,800	11,937	Increase to reflect actual charges (tree care)
5083 Utilities	4,200	1,979	Reduce to reflect actual charges
5086 Telephone	4,200	1,959	Reduce to reflect actual charges
5091 Payroll Processing Fee	1,400	1,325	Reduce to reflect actual charges
5111 Labor-District Manager	100,000	100,850	Difference due to payrolls spanning fiscal year
5121 Payroll Taxes - Maint.	7,500	7,954	Increase to reflect actual charges
5122 State Retirement - Maint.	37,520	32,994	Reduce to reflect actual charges
5123 Workers Comp - Maint.	2,000	3,927	Increase to reflect actual charges
5124 Group Med/Life Insurance - Maint.	38,600	37,934	Decrease to reflect actual charges
Annual Assesment Roll	500	0	Decrease as this fee no longer applicable (SDS Fee)
TOTAL ADMINISTRATIVE EXPENDITURES	286,045	342,761	
TOTAL MAINTENANCE EXPENDITURES	591,483	412,641	
TOTAL EXPENDITURES	877,528	755,402	
NET EXCESS/ (SHORTFALL)	0	122,126	Budget over Expenditures

AMENDED MAINTENANCE BUDGET FELLSMERE WATER CONTROL DISTRICT FISCAL YEAR 2024/2025
OCTOBER 1, 2024 -SEPTEMBER 30, 2025 -
Amendment #2

	FISCAL YEAR 2024/2025 Amended 1/9/25 Budget	FISCAL YEAR 2024/2025 Final Amended Budget	COMMENTS
MAINTENANCE EXPENDITURES			
Contract Services			
4002 Canal Aerial Spraying (East)	0	0	Spray not required until FY25/26.
4003 Contract/Mechanical - Lease	70,150	10,076	FY24/25 paid in FY23/24 [\$93,190 due 1/26 -FY25/26]
4004 Ditch Spraying (East)	0	0	Scheduling Issues pushed to FY25/26
4007 Canal Mowing (East)	0	0	Defer restoration Park Lateral Bank to FY25/26
4006 Ditch Mowing (East)	21,000	20,250	Scheduling Issues pushed 2nd mow to FY25/26
4010 Ditch Tree Care (East)	0	35,000	Overhanging limbs to support spraying
4011 Canal Tree Care (East)	0	0	
4050 Contract/Sublateral Maintenance	35,000	0	Moved to Ditch Tree Care
4005 Water Testing	2,200	2,972	No Change
Contract Services Subtotal	128,350	68,298	
Ditch Maintenance			
4131 Equipment R & M	2,000	3,971	Additional machine maintenance
4132 Supplies/Services	2,500	2,633	No Change
4133 Gas & Oil - Maint.	4,500	8,765	Additional fuel needs
4136 Insurance - Maint.	0	561	Machine insurance
4137 Transportation - Maint.	3,700	3,231	No Change
2951 Contingency	0	0	
Ditch Maintenance Subtotal	12,700	19,161	
Ditch Maintenance-Personnel			
4111 Labor/Equipment Operations	58,560	59,287	Difference due to payrolls spanning fiscal year
4121 Payroll Taxes - Maint.	5,000	4,740	No Change
4122 State Retirement - Maint.	20,000	8,884	Reduce to actual charges
4123 Workers Comp - Maint.	2,000	0	Increase to actual charges
4124 Group Med/Life Insurance - Maint.	19,800	17,503	No Change
Ditch Maintenance-Personnel Subtotal	105,360	90,414	
Canal Maintenance-Special Projects			
4060 Main Canal Project - Prince Land	75,603	81,102	final payment
4061 Park Lateral Project - Clear Zone	197,231	82,657	final payment
4062 Laterla U Project - Blue Goose	72,239	71,009	final payment
Canal Maintenance-Special Project Subtotal	345,073	234,768	
TOTAL MAINTENANCE EXPENDITURES	591,483	412,641	