FELLSMERE WATER CONTROL DISTRICT
SPECIAL BOARD MEETING MINUTES
MARCH 21, 2024

A. CALL TO ORDER

The Special Board Meeting of the Fellsmere Water Control District ("District") of March 21, 2024, was called to order at 5:30 p.m. in the Fellsmere City Hall Auditorium located at 22 South Orange Street, Fellsmere, Florida 32948.

B. PROOF OF PUBLICATION

Proof of publication was presented that showed notice of the Special Board Meeting had been published in the *Indian River Press Journal* on March 8, 2024, as legally required.

C. ESTABLISH A QUORUM

Mr. Sakuma stated that the attendance of Supervisors Greg Nelson and Richard Carnell constituted a quorum, and it was in order for the meeting to proceed.

Also in attendance were: District Managers Frank Sakuma and Stephanie Brown of Special District Services, Inc.; District Attorney Jonathan Johnson of Kutak Rock LLP (by phone); and District Engineer George Simons, P.E. of Carter Associates.

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC

There were no comment cards submitted from the public.

F. APPROVAL OF MINUTES

1. January 11, 2024, Regular Meeting

The January 11, 2024, Regular Meeting minutes were approved on a **motion** made by Mr. Nelson, seconded by Mr. Carnell, and the **motion** passed unanimously.

G. OLD BUSINESS

There were Old Business matters to come before the Board.

H. NEW BUSINESS

1. Consider Discontinuing Warrants for Invoice Approval

A **motion** was made by Mr. Carnell, seconded by Mr. Nelson approving discontinuing warrants for invoice approval. The **motion** passed unanimously.

2. Update on RFPs for Park Lateral, Lateral U and Main Canal

Mr. Simons presented the vendor options for maintenance of the park lateral, Lateral U and the main canal and stated that maintenance of all three laterals could start by April 1, 2024, and be completed by July 1, 2024. Mr. Sakuma recommended postponing ditch spraying and mowing until the end of the fiscal year to cover expenditures through November if the Board moves forward with the lateral maintenance. After Board discussion, a **motion** was made by Mr. Nelson, seconded by Mr. Carnell approving negotiating contracts with the three lowest bidders for Park Lateral, Lateral U and the Main Canal, subject to Form 8B being filed by each Supervisor. The **motion** passed unanimously.

3. Consider Resignation of Supervisor Tillman

A **motion** was made by Mr. Nelson, seconded by Mr. Carnell accepting the resignation of Supervisor Tillman. The **motion** passed unanimously. Mr. Nelson stated that Supervisor Tillman had a wealth of knowledge and accomplished good things while serving on the Board.

Mr. Nelson nominated John Kurtz to fill the unexpired term of Supervisor Tillman.

A **motion** was made by Mr. Carnell, seconded by Mr. Nelson appointing John Kurtz to the unexpired term of Supervisor Tillman. The **motion** passed unanimously.

4. Discussion Regarding Higher Maintenance Levels in the Gravity System Sub Lateral

Mr. Nelson stated that cleaning the sub laterals every six months would cause an increase in assessments. Residents addressed the Board to voice their concerns about sub lateral maintenance. Some suggestions were to raise assessments, request a quote for sub lateral maintenance, and contacting the County for assistance. The Board stated that the County had expressed support but has not been willing to make a commitment to assisting with sub lateral maintenance. Mr. Carnell stated that it may be possible to get quotes in July.

I. ADMINISTRATIVE MATTERS

1. Financials

Mr. Sakuma noted that the financials were included in the Board package.

2. Water Quality Reports

Mr. Sakuma notified the Board that the water quality reports were included in the Board package.

3. Attorney

Mr. Johnson provided a legislative update which included four hours of ethics training and the creation of District goals and standards with an annual report due by 2025 (to be posted to the CDD website). He further advised that the legislative update would be sent to Mr. Sakuma for a future Board meeting. He also advised that the District has an exemption of liability from cyber security if stolen from the District or a third party working with the District.

4. Manager

Mr. Sakuma had nothing further for the Board.

J. BOARD MEMBER COMMENTS

Mr. Nelson notified the Board that there had been requests to keep the Regular Board Meetings at 5:30 p.m. and to continue having the meetings in the auditorium at 22 South Orange Street. Consensus for the May 9, 2024, Board Meeting to be held at 5:30 p.m. with direction to staff to re-notice the meetings.

K. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:09 p.m. There were no objections.

Secretary/~~Assistant Secretary~~

President/~~Vice President~~